

Regular Outings Permission

This form is to be completed by educator and parents as changes occur

Educator Name

Child's Name

Frequency - Outings marked as fortnightly and monthly must be advised to the parent and Co-ordination Unit prior to the outing occurring as times and days may vary (see policy).

Safety Requirement Met? – Are any requirements for seatbelts or safety restraints under a law of each jurisdiction in which the children are being transported met?

Pick-Up Venue

Venue Address

Purpose of Outing

Destination Venue

Destination Address

Day

Frequency

Time Frame

 -

Transport

Transport Time

No. of Children

No of Adults

Safety Requirement Met?

Date of Risk Assessment

Checkbox to add additional outing.

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Destination Venue		Destination Address		Day	Frequency	Time Frame
<input type="text"/>		<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/>
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I understand that I must conduct the outings outlined on this form, in accordance with the Queanbeyan-Palerang Family Day Care policies and procedures, including conduction a risk assessment of the route and venue for the outings.

Educator's Signature

Date Signed

Parental Permission – To be completed by Parent/Guardian

I understand the nature of the outings my child/ren will be attending. I understand that a risk assessment has been prepared and is available at the education and care service. I understand that written policies and procedures for transporting children are available at the education and care service.

I give permission for my child/ren _____ to participate in the outings outlined on this form.

Parent/Guardian's Signature

Date Signed

Office Use -

Nominated Supervisor' Signature

Date Signed

Criteria Met