



## FLOOD RISK MANAGEMENT COMMITTEE TERMS OF REFERENCE

### 1. Background

The establishment of Flood Risk Management (FRM) Committees is a key measure in establishing sustainable governance and consultation arrangements in developing balanced FRM Studies and Plans.

The Flood Risk Management (FRM) committee enables input into the FRM process. Whilst Council is primarily responsible (with support from the NSW Government) for FRM within our LGA, the Committee provides advice on impact, priorities and local knowledge within the work that is being reviewed.

### 2. Role

The Committee acts as a forum to discuss technical, social, economic, environmental and cultural issues to distil differing viewpoints on issues in the FRM process.

Once Council has adopted a body of work (Studies, Designs or Plans), the Council typically leads the implementation with support from other relevant authorities.

The Flood Risk Management Manual (DPE) is the policy and manual that guides the management of flood liable land.

### 3. Membership

Membership of the FRM committee should include a balanced representation of stakeholders such as agencies, groups and/or individuals affecting, affected by or coordinating FRM. It should be flexible to ensure the right mix of interests are represented. It may draw on expertise and membership from a variety of sources, including:

- Councillors,
- Council staff
- Local community representatives, – this may include:
  - representatives of First Nations people,
  - local flood affected landholders (residential and business),
  - relevant industry bodies (for example, the chamber of commerce), and
  - environmental groups,
- other key stakeholders, such as owners or managers of infrastructure or land that may influence flood behaviour,
- Government or Staff representatives from the lead agencies for:
  - Flood Risk Management,
  - Flood combat agencies and other emergency management or relevant agencies,
- Specialist consultants may inform the committee and attend meetings if invited.

### 4. Meetings and Minutes

Endorsed by Council 18 December 2024 – Resolution No 565/24

The Committees are generally only active when studies and plans are being reviewed and developed. Committee meetings are held at critical points in the project stages. Minutes are presented to Council for endorsement only. Any matters that require a Council decision will initiate a Council meeting report being prepared for Council consideration.

### 5. Secretarial Support

The Director Infrastructure Services or their delegate team will provide secretarial support to the Committee

### 6. Quorum

No quorum given the flexible membership of the Committee

### 7. Delegations

This Committee does not have any decision-making, financial or delegated powers. No member has the authority to represent Council without the approval of Council.

The Committee does not have the power to sub-delegate or form sub-committees without the approval of Council by way of Resolution.

The Committee is bound all Council Policies as members of the Committee are considered volunteers of Council.

### Currently active FRM Committees and associated projects:

Location	Project	Project Description
Queanbeyan	Floodplain Risk Management Strategy for the Queanbeyan CBD	A comprehensive floodplain risk management strategy is required for the Queanbeyan CBD as recommended by the recently completed Queanbeyan FRMS&P. This would address issues such as the suitability of "shelter-in-place" as a flood risk management strategy, the management of overland flow and gradual infill development, and the suitability of improvements to the flood warning system in the Queanbeyan CBD.
Bungendore	Review of Bungendore Floodplain Risk Management Study and Plan	This project involves a review of the Bungendore Floodplain Risk Management Study and Plan (FRMS&P) completed in 2014. An update of the Bungendore FRMS&P is required to include land identified in the recently adopted Bungendore Structure Plan which is being investigated for future urban uses beyond the current town boundary. The Bungendore FRMS&P will also be updated to comply with recently revised national guidelines for flood estimation.
Braidwood	Braidwood Major Overland Flow Investigation	The project aims to address the overland flow issue in Braidwood by investigating and defining the nature of major overland flow in the urbanised parts of Braidwood and provide an assessment of potential mitigation measures.

