



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 10 Majara Street, Bungendore on Wednesday, 24 August 2016 commencing at 5:30pm.

## ATTENDANCE

**Administrator:** T. Overall (Chair)

**Staff:** P Tegart, General Manager; P Bascomb, Deputy General Manager; L Gibson, Director Organisational Excellence; M Thompson, Director Development; J Wright, Director of Planning and Environment; G Cunningham, Director of Works and Utilities; P Hansen, Director Assets and Projects; P Spyve, Director Economic and Community; S-J Abigail, Executive Manager Finance and S Taylor, Executive Manager Systems.

**Also Present:** D McCarthy, Liaison Officer Department of Premier & Cabinet, W Blakey, Management Accountant (Clerk of the Meeting) and H Hone (Minute Secretary).

### 1. APOLOGIES

No apologies were received.

### 2. DISCLOSURES OF INTERESTS

157/16

#### **RESOLVED (Overall)**

That the Administrator now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

Mr Overall declared a Less than Significant Non-Pecuniary Conflict of Interest in regard to Item 8.9. His wife is a member of the St Edmund's College Board. College Hospitality students have long supported HOME in Queanbeyan. The event is a HOME in Queanbeyan organised fundraiser. No further action is required on his part.

### 3. CONFIRMATION OF MINUTES

#### 3.1 Minutes of the Ordinary Meeting of Council held on 10 August 2016

158/16

#### **RESOLVED (Overall)**

The Administrator resolved that the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 10 August 2016 be confirmed.

**4. PRESENTATIONS FROM THE GALLERY RELATING TO LISTED ITEMS ON THE AGENDA AND PETITIONS**

**Ms Anne Clarke** – Item 8.1 - QPRC Eastern Pools - extension of operating hours.

**Mr Chris Gracik** – Item 8.2 - Development Application 30-2016 - 181 Gilmore Road - Indoor Recreational Facility (Gym).

**Mr Malcolm Leslie** – Item 8.3 - Planning Proposal for Jumping Creek.

**5. MAYORAL MINUTES****S.1 Stronger Communities Fund applications**

159/16

**RESOLVED (Overall)**

The Administrator resolved that Council extend the application period by four weeks to 23 September 2016, to enable the lodgement of applications by incorporated community organisations and s355 committees for funding up to \$50,000 for eligible projects under the Stronger Communities Fund.

**6. NOTICES OF MOTIONS OF RESCISSION**

Nil

**7. NOTICES OF MOTIONS**

Nil

**8. DETERMINATION REPORTS****8.1 QPRC Eastern Pools - extension of operating hours**

160/16

**RESOLVED (Overall)**

The Administrator resolved that Council:

1. Extend the season for all three pools at Bungendore, Braidwood and Captains Flat from 28 October 2016 until 28 February 2017 and consultation be undertaken with their communities in respect of their opening hours.
2. Approve the additional \$44,269 expenditure to cover the cost of this extended season, increasing the operating deficit by \$176,000.
3. Approve staff liaising with schools and swimming clubs within these communities to allow them to have access to the pools in addition to these hours, so as not to disrupt their swimming programs.

**8.2 Development Application 30-2016 - 181 Gilmore Road - Indoor Recreational Facility (Gym)**

161/16

**RESOLVED (Overall)**

The Administrator resolved:

1. That approval be granted to a variation to Part 2.2.3 of Queanbeyan Development Control Plan 2012 to allow for a total of 17 car parking spaces instead of the required 22 car parking spaces for the following reasons:
  - (a) The likelihood of every member of the gym attending at any one time is highly unlikely and the proposed 17 on site car parking spaces would most likely accommodate the members attending the gym;
  - (b) The peak hours of the gym are before and after those of the businesses in the surrounding industrial area. The off-site car parking would be able to cater for any potential overspill in car parking; and
  - (c) The proposal has generally satisfied the objectives of the relevant control.
2. That development application 30-2016 for an Indoor Recreation Facility (Gym) on Lot 232 DP 10488, No. 181 Gilmore Road, Queanbeyan West be granted conditional approval.

**8.3 Planning Proposal for Jumping Creek**

162/16

**RESOLVED (Overall)**

The Administrator resolved that Council forward the draft planning proposal for Jumping Creek to the NSW Department of Planning & Environment requesting a Gateway determination be issued in order to progress the draft plan.

**8.4 Additional Council Community Land to be Placed in Various Plans of Management**

163/16

**RESOLVED (Overall)**

The Administrator resolved that Council amend the respective Plans of Management by adding the recently acquired 'community land' as follows:

1. Lot 1 & 2 DP 1215591 – To be placed in PoM – Mount Jerrabomberra. The lots consisted of road closures and acquisition by Council.
2. Lot 1366 DP 1217419 – To be placed in PoM – General Community Use as it is a drainage reserve.

2. Lot 1365 DP 1217419 - To be placed in PoM – General Community Use as it adjoins the above property and is classed as a public reserve.
4. Lot 3 DP 1217396 - To be placed in PoM – Natural Areas (Urban Bush Reserves – Bushland) as this public reserve is a conservation area for the Pink Tailed Worm Lizard.

#### **8.5 QPRC Investment Report - July 2016**

164/16

##### **RESOLVED (Overall)**

The Administrator resolved that Council:

1. Note the investment income for July 2016 is \$367,679 bringing the total interest earned on Cash and Cash Equivalent Investments for the 2016/17 Financial Year to \$885,299 which is \$238,331 above the year to date budget;
2. Note the investments have been made in accordance with the Local Government Act 1993, the Local Government General Regulations, and Council's proposed investment policy;
3. Adopt the Investment Report for the month of July 2016.

#### **8.6 Amendment to 2016-17 Operational Plan**

165/16

##### **RESOLVED (Overall)**

The Administrator resolved that Council adopt the amendment to the 2016-17 Operational Plan.

#### **8.7 Procedure for Unsolicited Proposals**

166/16

##### **RESOLVED (Overall)**

The Administrator resolved that Council adopt the procedure for Unsolicited Proposals.

#### **8.8 Riverside Caravan Park Approval to Operate - Renewal Application No.2051 - 41A Morisset Street, Queanbeyan**

167/16

##### **RESOLVED (Overall)**

The Administrator resolved that Activity Approval No.2051 for the continued operation of Riverside Caravan Park, 41A Morisset Street, Queanbeyan be granted conditional approval until 28 February 2019 subject to the conditions attached in Schedule 1 and Schedule 2 (Attachment 2) of the Report.

**8.9 Request for Financial Assistance - HOME in Queanbeyan and OzHelp**

168/16

**RESOLVED (Overall)**

The Administrator resolved that Council waive the hire fees for the Bicentennial Hall and hire of crockery/cutlery to the value of \$700.

**8.10 Request for Legal Assistance - Cowra Shire Council**

169/16

**RESOLVED (Overall)**

The Administrator resolved that:

1. Council take no action in respect of this request.
2. The Queanbeyan-Palerang Regional Council adopt the policy of the former Queanbeyan Council in respect of requests for contributions to legal costs.

**8.11 Braidwood Showground Reserve Trust s355 Committee - Annual General Meeting Minutes 26 July 2016**

170/16

**RESOLVED (Overall)**

The Administrator resolved that:

1. The Report of the Annual General Meeting of the Braidwood Showground Reserve Trust s.355 Committee held on 26 July 2016 be received.
2. The following office-bearers of the Braidwood Showground Reserve Trust s.355 Committee for 2016/17 be noted:
  - Mrs Trish Young (Chairperson)
  - Mr Ken Thomas (Vice-Chairperson)
  - Mr Grant Coe (Secretary)
  - Mrs Melanie Cochrane (Treasurer)
  - Mrs Joan Webb (Publicity Officer)

**8.12 Bungendore War Memorial s355 Committee - Minutes**

171/16

**RESOLVED (Overall)**

The Administrator resolved that the minutes of the Committee Meetings of the Bungendore War Memorial s.355 Committee held on 4 February, 3 March and 7 April 2016, be noted.

**9. INFORMATION REPORTS****9.1 Formation of Queanbeyan-Palerang Regional Council Audit, Risk and Improvement Committee**

172/16

**RESOLVED (Overall)**

The Administrator resolved:

1. That the report be received for information.
2. That the Audit Risk and Improvement Committee Charter and Internal Audit Charter be noted.

**9.2 Update on Outdoor Dining Structure - 101 Monaro Street**

173/16

**RESOLVED (Overall)**

The Administrator resolved that the report be received for information.

**9.3 Local Government Amendment (Governance & Planning) Bill 2016 Overview**

174/16

**RESOLVED (Overall)**

The Administrator resolved that the report be received for information.

**9.4 Interim Report - Review of Local Government Rating System**

175/16

**RESOLVED (Overall)**

The Administrator resolved that the report be received for information.

**9.5 Report of Site Inspection DA 30-2016 181 Gilmore Road – Indoor Recreation Facility (Gym)**

176/16

**RESOLVED (Overall)**

The Administrator resolved that the report be received for information

**10. COMMITTEE REPORTS****10.1 Local Traffic Committee Meeting - 4 August 2016**

177/16

**RESOLVED (Overall)**

The Administrator resolved that the Report of the Local Traffic Committee held on 4 August 2016 be received and the recommendations contained therein be adopted.

LTC022/16 Under the Roads Act 1993 endorse the road closure of Googong Road from Beltana Avenue to the ACT Border from 7.30am until 5.00pm on Friday 16 September 2016 on the condition that all recommendations made to the event organisers are met.

#### 11. DELEGATES' REPORTS

Nil

#### 12. RESPONSES TO COUNCILLORS' QUESTIONS

Nil

#### 13. COUNCILLORS' QUESTIONS FOR NEXT MEETING

Nil

#### 14. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Mr Overall advised that there was one item on the Agenda that should be dealt with in Closed Session.

Mr Overall then asked that, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, were there any presentations as to why the matters listed below should not be dealt with in Closed Session.

#### PRESENTATIONS

No presentations were made.

178/16

#### **RESOLVED (Overall)**

The Administrator resolved that pursuant to Section 10A of the Local Government Act, 1993 the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

#### **Item 15.1 New Cemetery Sites**

*Item 15.1 is confidential in accordance with s10(A) (a) (dii) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors); AND information that would, if disclosed, confer a commercial advantage on a competitor of the council and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

The meeting then moved into Closed Session to discuss the matters listed above.

The meeting returned to Open Sessions by virtue of Resolution No. 180/16 made in Closed Session.

The doors of the chamber were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) regulations 2005, Mr Overall then read out the decisions of Council made in Closed Session.

**Item 15.1 New Cemetery Sites**

The Administrator resolved that Council formally request the Minister responsible for Crown Lands to transfer Care Control and Management of all Crown Lands making up Site 2, to Queanbeyan-Palerang Regional Council under Part 5 Division 4 of the Crown Lands Act 1989, to allow formal planning process to commence.

At this stage in the proceedings, the time being 6.17pm Mr Overall announced that the Agenda for the meeting had now been completed and declared the meeting closed.

**TIM OVERALL  
ADMINISTRATOR  
CHAIRPERSON**