



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held via Zoom and in the WB Freebody Council Chambers, Nellie Hamilton Centre, 257 Crawford Street, Queanbeyan on Wednesday, 29 January 2025 commencing at 5:30pm.

ATTENDANCE

Councillors: Cr Winchester (Chairperson)
Cr Broadbent
Cr Grundy
Cr Livermore
Cr Preston
Cr Schweikert
Cr Taskovski
Cr Waterhouse
Cr Willis (via Zoom from 5.53pm)
Cr Wilson

Staff: R Ryan, General Manager
M Duff, Director Infrastructure Services
J Richards, Director Community, Arts and Recreation
K Monaghan, Director Corporate Services
R Ormella, Director Development and Environment

Also Present: L Ison (Minute Secretary)

1. OPENING

The meeting commenced at 5.36pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Custodians of the Land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

586/25

RESOLVED (Winchester/Broadbent)

That the apology for non-attendance from Cr Macdonald be received and that leave of absence be granted.

The resolution was carried unanimously.

4. CONFIRMATION OF MINUTES**4.1 Minutes of the Ordinary Meeting of Council held on 18 December 2024**

587/25

RESOLVED (Winchester/Preston)

That the Minutes of the Ordinary Meeting of Council held in the Braidwood National Theatre on Wednesday 18 December 2024 be confirmed.

The resolution was carried unanimously.

5. DISCLOSURES OF INTERESTS

588/25

RESOLVED (Winchester/Livermore)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Winchester declared a less than significant non-pecuniary interest in Item 9.3: Naming of Bungendore Sports Hub Playing Fields, stating a person named in the report was a member of my group for the recent Council election. He proposed to leave the Chamber when the matter was considered.

Cr Taskovski declared a significant pecuniary interest in Item 10.7: Sale of Land for Unpaid Rates, stating he is an employee of the specified company or other body. He proposed to leave the Chamber when the matter was considered.

6. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.39pm, Cr Winchester advised that the meeting should now adjourn for the Public Forum.

589/25

RESOLVED (Winchester/Preston)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.39pm and resumed at 5.48pm.

PROCEDURAL MOTION

590/25

RESOLVED (Winchester/Broadbent)

That the meeting adjourn for five minutes to enable time to sort technical issues for remote attendance of Cr Willis.

The resolution was carried unanimously.

ADJOURNMENT: The meeting adjourned at 5.48pm and resumed at 5.53pm.
Cr Willis joined the meeting at 5.53pm.

7. MAYORAL MINUTE

There was no Mayoral Minute.

8. NOTICES OF MOTIONS OF RESCISSION

There were no Notices of Motions of Rescission.

9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.1 Demolition of Local Heritage Item - Jembaicumbene Bridges, Araluen Road, Reidsdale

591/25

RESOLVED (Wilson/Preston)

That Council:

1. Endorse the demolition of a local heritage item being three (3) timber bridges across Jembaicumbene Creek along Araluen Road, Reidsdale, and implement the recommendations provided by Council's Heritage Advisor and the Heritage Report.
2. Receive a report on the remaining timber bridges in QPRC area, their heritage status and condition prior to Council being asked to endorse the demolition of any more such bridges.

The resolution was carried unanimously.

9.2 Warrigal Residents Committee Donation Request

592/25

RESOLVED (Wilson/Waterhouse)

That Council:

1. Decline the donation request of \$4,163 to Warrigal residents under Category C of the Donations Policy.
2. Write to the NSW Government asking that they consider rates, water and sewer relief for pensioners in this situation.

The resolution was carried unanimously.

Having declared an interest in the following item, Cr Winchester vacated the Chair and left the Chamber at 6.05pm. The Deputy Mayor assumed the Chair.

9.3 Naming of Bungendore Sports Hub Playing Fields

593/25

RESOLVED (Preston/Schweikert)

That Council:

1. Endorse the naming of the two new grass fields at the Bungendore Sports Hub – Field One: Anthony Rayner Field and Field Two: Garry Cook Field.
2. Place the proposal on public exhibition for 28 days and if no objections are received, adopt the name and formalise with a public event and naming celebration.

The resolution was carried unanimously.

Cr Winchester returned to the Chamber at 6.16pm and assumed the Chair.

9.4 Renewal of Alcohol Restrictions in Local Government Area and Addition of New Area at 1 Farrer Place, Queanbeyan

MOVED (Wilson/Grundy)

That Council:

1. Endorse the renewal of Alcohol Free Zones (AFZs) and Alcohol Prohibited Areas (APAs) in Queanbeyan-Palerang as outlined in this report.
2. Endorse the addition of 1 Farrer Place, Queanbeyan to the list of AFZs and APAs as requested by Monaro Police District.
3. Place the renewal of existing AFZs and APAs, and the addition of 1 Farrer Place, on public exhibition for a period of 30 days.
4. Undertake targeted engagement with key stakeholders of 1 Farrer Place, Queanbeyan including Queanbeyan Senior Citizens, Sleepbus, and St Vincent de Paul Night Patrol.
5. Receive a further report on the results of the community and stakeholder consultation.

AMENDMENT (Willis/Waterhouse)

That Council:

1. Note the request from the Monaro Police District to add 1 Farrer Place, Queanbeyan to the list of Alcohol Free Zones (AFZs) and Alcohol Prohibited Areas (APAs).
2. Defer consideration of the matter until after a Councillor workshop on whether the existing AFZs and APAs are needed, having regard to advice from the NSW Department of Planning and Environment that: "AFZs and APAs should be used where there is demonstrable community need, deal with short-term issues and regularly reviewed to see if they are still needed."

The amendment (of Crs Willis and Waterhouse) was put and lost.

For: Crs Grundy, Schweikert, Waterhouse and Willis
Against: Cr Broadbent, Livermore, Preston, Taskovski, Wilson and Winchester

The motion of (Crs Wilson and Grundy) was brought forward.

594/25

RESOLVED (Wilson/Grundy)

That Council:

1. Endorse the renewal of Alcohol Free Zones (AFZs) and Alcohol Prohibited Areas (APAs) in Queanbeyan-Palerang as outlined in this report.
2. Endorse the addition of 1 Farrer Place, Queanbeyan to the list of AFZs and APAs as requested by Monaro Police District.
3. Place the renewal of existing AFZs and APAs, and the addition of 1 Farrer Place, on public exhibition for a period of 30 days.
4. Undertake targeted engagement with key stakeholders of 1 Farrer Place, Queanbeyan including Queanbeyan Senior Citizens, Sleepbus, and St Vincent de Paul Night Patrol.
5. Receive a further report on the results of the community and stakeholder consultation.

The resolution was carried unanimously.

9.5 Monaro Street Upgrade - Detailed Design

MOVED (Wilson/Preston)

That Council:

1. Proceed with the detailed design and construction of Option 3 for the Monaro Street Upgrade.
2. Receive a further report regarding options for the replacement of the 300mm water main in Monaro Street.
3. Consult with affected property owners and business operators in the Monaro Street project area prior to inviting open tenders for the construction of the Monaro Street Upgrade.

AMENDMENT (Grundy)

That Council:

1. Proceed with the detailed design of Option 1 which is to be delivered in stages, with the first stage using the remaining grant funds of \$12 million.
2. Receive a further report on the staged construction details including costs and possible funding mechanisms.
3. Consult with affected property owners and business operators in the Monaro Street project area prior to inviting open tenders for the construction of the Monaro Street Upgrade.

The amendment was withdrawn by the mover.

The motion (of Crs Wilson and Preston) was brought forward.

595/25

RESOLVED (Wilson/Preston)

That Council:

1. Proceed with the detailed design and construction of Option 3 for the Monaro Street Upgrade.
2. Receive a further report regarding options for the replacement of the 300mm water main in Monaro Street.
3. Consult with affected property owners and business operators in the Monaro Street project area prior to inviting open tenders for the construction of the Monaro Street Upgrade.

The resolution was carried unanimously.

9.6 Investment Report - December 2024

596/25

RESOLVED (Broadbent/Livermore)

That Council:

1. Receive the Investment Report for the month of December 2024.
2. Note the investment return for December 2024 was \$1,238,470.
3. Note the investment portfolio has been made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2021) and Queanbeyan-Palerang Regional Council's Investment Policy.

The resolution was carried unanimously.

9.7 Policy Review

MOVED (Waterhouse/Preston)

That:

1. Council endorse the following Policies and place on public exhibition for 28 days commencing 3 February 2025:
 - Social Media Policy
 - Media Policy
 - Petition Policy
 - Related Party Disclosures Policy
 - Anti-Fraud and Corruption Policy
 - Boundary Fences Adjoining Council Public Reserves Policy
2. If no submissions are received, the Policies be adopted.
3. The following Policies be moved from Strategic to Operational:
 - Playground Management Policy
 - Activity Cost Attribution and Distribution of Governance Policy

AMENDMENT (Willis/Wilson)

That:

1. Council endorse the following Policies and place on public exhibition for 28 days commencing 3 February 2025, noting the amendments to the Social Media and Petition Policies:
 - Media Policy
 - Related Party Disclosures Policy
 - Anti-Fraud and Corruption Policy
 - Boundary Fences Adjoining Council Public Reserves Policy
 - Social Media Policy with following amendments:
 - Clause 3.1: Delete X as a platform Council uses.
 - Clause 3.3: A new Council social media account, or a social media account proposed by a Council related entity (e.g. a Council Committee), can only be established or deleted with the written approval of the General Manager or their delegate and the endorsement of the Council.
 - Clause 3.4: Where a Council social media platform account is established or deleted in accordance with clause 3.3, Council endorsement is required to amend clause 3.1 of this policy.
 - Petition Policy with following amendments:
 - Delete Clause 3.6
 - Amend Clause 6.4: A Petition Organiser may lodge a petition by forwarding it to the General Manager via email to council@gprc.nsw.gov.au, via mail to PO Box 90 Queanbeyan NSW 2620, by hand delivery to the General Manager's office in 257 Crawford Street, Queanbeyan, or in person to Council offices in Queanbeyan, Bungendore or Braidwood where it will be forwarded to the General Manager.
 - Amend Clause 6.8: Council will decide what action, if any, it will take on a petition after the petition is tabled during the Public Forum at a Council Meeting.
2. If no submissions are received, the Policies be adopted.
3. The following Policies be moved from Strategic to Operational:
 - Playground Management Policy
 - Activity Cost Attribution and Distribution of Governance Policy

The amendment (of Crs Willis and Wilson) was put and lost.

For: Cr Willis and Wilson

Against: Crs Broadbent, Grundy, Livermore, Preston, Schweikert, Taskovski, Waterhouse and Winchester

AMENDMENT (Winchester/Preston)

That:

1. Council endorse the following Policies and place on public exhibition for 28 days commencing 3 February 2025, noting the amendments to the Social Media and Petition Policies:
 - Media Policy
 - Related Party Disclosures Policy
 - Anti-Fraud and Corruption Policy
 - Boundary Fences Adjoining Council Public Reserves Policy
 - Social Media Policy with following amendments:
 - Clause 3.3: A new Council social media account, or a social media account proposed by a Council related entity (e.g. a Council Committee), can only be established or deleted with the written approval of the General Manager or their delegate and the endorsement of the Council.
 - Clause 3.4: Where a Council social media platform account is established or deleted in accordance with clause 3.3, Council endorsement is required to amend clause 3.1 of this policy.
 - Petition Policy with following amendments:
 - Delete Clause 3.6
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 - Amend Clause 6.8: Council will decide what action, if any, it will take on a petition after the petition is tabled during the Public Forum at a Council meeting.
2. If no submissions are received, the Policies be adopted.
3. The following Policies be moved from Strategic to Operational:
 - Playground Management Policy
 - Activity Cost Attribution and Distribution of Governance Policy

The amendment (of Crs Winchester and Preston) was put and carried.

For: Crs Broadbent, Grundy, Livermore, Preston, Taskovski,
Wilson, Waterhouse and Winchester
Against: Crs Schweikert and Willis

The amendment became the motion.

Cr Schweikert foreshadowed a contrary motion:

That consideration of the policies be deferred following a Councillor workshop.

The motion (of Crs Winchester and Preston) was brought forward.

597/25

RESOLVED (Winchester/Preston)

That:

1. Council endorse the following Policies and place on public exhibition for 28 days commencing 3 February 2025, noting the amendments to the Social Media and Petition Policies:
 - Media Policy
 - Related Party Disclosures Policy
 - Anti-Fraud and Corruption Policy
 - Boundary Fences Adjoining Council Public Reserves Policy
 - Social Media Policy with following amendments:
 - Clause 3.3: A new Council social media account, or a social media account proposed by a Council related entity (e.g. a Council Committee), can only be established or deleted with the written approval of the General Manager or their delegate and the endorsement of the Council.
 - Clause 3.4: Where a Council social media platform account is established or deleted in accordance with clause 3.3, Council endorsement is required to amend clause 3.1 of this policy.
 - Petition Policy with following amendments:
 - Delete Clause 3.6
 - Amend Clause 6.4: A Petition Organiser may lodge a petition by forwarding it to the General Manager via email to council@gprc.nsw.gov.au, via mail to PO Box 90 Queanbeyan NSW 2620, by hand delivery to the General Manager's office in 257 Crawford Street, Queanbeyan, or in person to Council offices in Queanbeyan, Bungendore or Braidwood where it will be forwarded to the General Manager.
 - Amend Clause 6.8: Council will decide what action, if any, it will take on a petition after the petition is tabled during the Public Forum at a Council meeting.
2. If no submissions are received, the Policies be adopted.
3. The following Policies be moved from Strategic to Operational:
 - Playground Management Policy
 - Activity Cost Attribution and Distribution of Governance Policy

The resolution was carried.

For: Crs Broadbent, Livermore, Preston, Taskovski, Wilson,
Waterhouse and Winchester

Against: Crs Grundy, Schweikert and Willis

9.8 Register of Declarations of Pecuniary Interests and Other Matters - Councillors and Designated Persons

598/25

RESOLVED (Wilson/Schweikert)

That in accordance with s440AAB of the Local Government Act (1993), the Register of Annual Returns of Disclosures of Pecuniary Interest and Other Matters by Councillors be tabled.

The resolution was carried unanimously.

10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.1 Fines Amendment (Parking Fines) Bill 2024 and Draft Regulations

599/25

RESOLVED (Wilson/Schweikert)

That the report be received for information.

The resolution was carried unanimously.

10.2 Jerrabomberra Traffic Campaign - Project Update

600/25

RESOLVED (Wilson/Broadbent)

That the report be received for information.

The resolution was carried unanimously.

10.3 Summary of Road Renewal and Maintenance Activities - 2nd Quarter 2024/25

601/25

RESOLVED (Preston/Schweikert)

That the report be received for information.

The resolution was carried unanimously.

10.4 2024 QPRC Business Survey

602/25

RESOLVED (Willis/Preston)

That the report be received for information.

The resolution was carried unanimously.

10.5 Green Flag Award 2024-25

603/25

RESOLVED (Preston/Broadbent)

That the report be received for information.

The resolution was carried unanimously.

- 604/25 **10.6 Bi-Annual Compliance Reporting**
RESOLVED (Preston/Grundy)
That the report be received for information.

The resolution was carried unanimously.

Having declared an interest in the following item, Cr Taskovski left the Chamber at 7.28pm.
- 605/25 **10.7 Sale of Land for Unpaid Rates**
RESOLVED (Preston/Grundy)
That the report be received for information.

The resolution was carried unanimously.

Cr Taskovski returned to the Chamber at 7.40pm.
- ADJOURNMENT:** The meeting adjourned for a short break at 7.40pm and resumed at 7.52pm.
- 606/25 **10.8 HSEQ Quarterly Report - 1 October to 31 December 2024**
RESOLVED (Broadbent/Preston)
That the report be received for information.

The resolution was carried unanimously.
- 607/25 **10.9 Councillor Workshops**
RESOLVED (Livermore/Preston)
That the report be received for information.

The resolution was carried unanimously.
- 11. REPORTS OF COMMITTEES**
- 608/25 **11.1 Local Traffic Committee Meeting Minutes - 3 December 2024**
RESOLVED (Waterhouse/Schweikert)
That Council endorse the 3 December 2024 Local Traffic Committee draft meeting minutes and the associated recommendations as follows:
1. LTC 30/2024 – Approve the Traffic Control Devices Plan, Googong Neighbourhood 2 Town Centre.
 2. LTC 31/2024 – Approve the Traffic Control Devices Plan, Tralee Subdivision Stage 2B.
 3. LTC 32/2024 – Decline the Traffic Control Devices, Sheedy Lane Timed No Parking.
 4. LTC 33/2024 – Approve the 2025 Music by the River and the subsequent traffic guidance scheme for the event.
- The resolution was carried unanimously.

- 609/25 **11.2 Bungendore Floodplain Risk Management Committee Meeting Minutes - 5 December 2024**
RESOLVED (Schweikert/Taskovski)
That Council note the minutes of the Bungendore Floodplain Risk Management Committee held on 5 December 2024.

The resolution was carried unanimously.
- 610/25 **11.3 Audit, Risk and Improvement Committee Minutes December 2024**
RESOLVED (Broadbent/Winchester)
That Council note the draft minutes of the Audit, Risk and Improvement Committee held on 9 December 2024.

The resolution was carried unanimously.
- 12. NOTICES OF MOTIONS**
There were no Notices of Motions.
- 13. REPORTS TO COUNCIL - DELEGATES REPORTS**
There were no Delegates Reports.
- 14. QUESTIONS WITH NOTICE**
- 611/25 **14.1 Questions With Notice - Bus Shelter Program**
RESOLVED (Willis/Preston)
That the report be received for information.

The resolution was carried unanimously.
- 612/25 **PROCEDURAL MOTION**
RESOLVED (Schweikert/Grundy)
That Items 14.2 to 14.4 be adopted together by way of a single resolution.

The resolution was carried unanimously.
- 613/25 **RESOLVED (Winchester/Preston)**
That Items 14.2 to 14.4 be carried.

The resolution was carried unanimously.
- 614/25 **14.2 Questions With Notice - Bungendore Lead Contamination Works**
RESOLVED (Winchester/Preston)
That the report be received for information.

The resolution was carried unanimously.

- 615/25 **14.3 Questions With Notice - Proposed Car Park off Wallace Street, Braidwood**
RESOLVED (Winchester/Preston)

That the report be received for information.

The resolution was carried unanimously.

- 616/25 **14.4 Questions With Notice - Nerriga Road, Braidwood**
RESOLVED (Winchester/Preston)

That the report be received for information.

The resolution was carried unanimously.

15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Cr Winchester advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Winchester then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

16. REPORTS FOR CLOSED SESSION

- 617/25 **RESOLVED (Winchester/Broadbent)**

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 RFT 2024-78 Supply and Installation of Road Safety Barrier Systems - Tender Evaluation

Item 16.1 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Deed of Agreement Minister Education and Early Learning: Bungendore Properties Reinstatement

Item 16.2 is confidential in accordance with s10(A) (e) of the Local Government Act 1993 because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.3 Restart NSW Fund: RNSW1934 – South Jerrabomberra Innovation Precinct Notice of Project Financial and Scope Management Audit

Item 16.3 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

For: Crs Broadbent, Grundy, Livermore, Preston, Schweikert, Taskovski, Wilson, Waterhouse and Winchester
Against: Cr Willis

The meeting then moved into Closed Session at 8.08pm to discuss the matters listed above.

16.1 RFT 2024-78 Supply and Installation of Road Safety Barrier Systems - Tender Evaluation

618/25

RESOLVED (Wilson/Preston)

That Council award Contract No. 2024-78 for Supply and Installation of Road Safety Barrier Systems to Western Safety Barriers Group Pty Ltd for the tendered Schedule of Rates incorporating CPI increment, commencing 3 March 2025 for three years, with an option to extend the contract for two additional periods of 12 months each.

The resolution was carried unanimously.

16.2 Deed of Agreement Minister Education and Early Learning: Bungendore Properties Reinstatement

619/25

RESOLVED (Preston/Taskovski)

That Council:

1. Approve the Draft Deed of Settlement with the NSW Minister for Education and Early Learning and Queanbeyan-Palerang Regional Council, which establishes the legal framework for the current Class 3 NSW Land and Environment Court proceedings to be resolved and facilitate the return of the Bungendore properties acquired by the Minister to the ownership of the Council and the Crown at no cost to the Council.
2. Authorise the General Manager to negotiate changes subject to these not being inconsistent with Council's legal advice.
3. Receive the final Deed of Settlement at the next meeting.

For: Crs Broadbent, Grundy, Livermore, Preston, Taskovski, Willis, Wilson, Waterhouse and Winchester
Against: Cr Schweikert

16.3 Restart NSW Fund: RNSW1934 – South Jerrabomberra Innovation Precinct Notice of Project Financial and Scope Management Audit

620/25

RESOLVED (Winchester/Wilson)

That the report be received for information.

The resolution was carried unanimously.

621/25

RESOLVED (Winchester/Broadbent)

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 8.18pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

17. CONCLUSION OF THE MEETING

The time being 8.20pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR KENRICK WINCHESTER
MAYOR
CHAIRPERSON**