



Ordinary Meeting of Council

AGENDA

29 January 2025

Commencing at 5:30pm

**WB Freebody Council Chambers
Nellie Hamilton Centre
257 Crawford Street, Queanbeyan**

Presentations for items listed on the Agenda can be made in writing, via Zoom or in person. A live stream of the meeting can be viewed at: <http://webcast.qprc.nsw.gov.au/>

Statement of Ethical Obligations

The Mayor and Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the council term to undertake their civic duties in the best interests of the people of Queanbeyan-Palerang Regional Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their skill and judgement.

The Mayor and Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.

On-site Inspections - Nil

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Confidential - Not for Publication

16 REPORTS FOR CLOSED SESSION	
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16.2 Deed of Agreement Minister Education and Early Learning: Bungendore Properties Reinstatement <i>Item 16.2 is confidential in accordance with s10(A) (e) of the Local Government Act 1993 because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
16.3 Restart NSW Fund: RNSW1934 – South Jerrabomberra Innovation Precinct Notice of Project Financial and Scope Management Audit <i>Item 16.3 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
17 CONCLUSION OF THE MEETING	

LIST OF ATTACHMENTS

Open Attachments

- Item 9.1 Demolition of Local Heritage Item - Jembaicumbene Bridges, Araluen Road, Reidsdale
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- Item 9.2 Warrigal Residents Committee Donation Request
Attachment 1 Letter of Support from CEO Warrigal Care (Under Separate Cover)
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- Item 9.4 Renewal of Alcohol Restrictions in Local Government Area and Addition of New Area at 1 Farrer Place, Queanbeyan
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- Item 9.6 Investment Report - December 2024
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- Item 9.7 Policy Review
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Attachment 2 Draft QPRC Social Media Policy (Under Separate Cover)
Attachment 3 Draft QPRC Media Policy - with tracked changes (Under Separate Cover)
Attachment 4 Draft QPRC Media Policy (Under Separate Cover)
Attachment 5 Draft QPRC Petition Policy - with tracked changes (Under Separate Cover)
Attachment 6 Draft QPRC Petition Policy (Under Separate Cover)
Attachment 7 Draft QPRC Anti-Fraud and Corruption Policy - with tracked changes (Under Separate Cover)
Attachment 8 Draft QPRC Anti-Fraud and Corruption Policy (Under Separate Cover)
Attachment 9 Draft QPRC Boundary Fences Adjoining Council Public Reserves Policy with tracked changes (Under Separate Cover)
Attachment 10 Draft QPRC Boundary Fences Adjoining Council Public Reserves Policy (Under Separate Cover)
Attachment 11 Draft QPRC Related Party Disclosures Policy with tracked changes (Under Separate Cover)

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- Attachment 12* Draft QPRC Related Party Disclosures Policy (Under Separate Cover)
- Attachment 13* QPRC Playground Management Policy (Under Separate Cover)
- Attachment 14* QPRC Activity Cost Attribution and Distribution of Governance Policy (Under Separate Cover)
- Item 10.1 Fines Amendment (Parking Fines) Bill 2024 and Draft Regulations
- Attachment 1* Letter from The Hon Courtney Houssos MLC re Fines Amendment (Parking Fines) Bill 2024 (Under Separate Cover)
- Attachment 2* Notification Postcard (Under Separate Cover)
- Item 10.4 2024 QPRC Business Survey
- Attachment 1* 2024 QPRC Business Survey: Insights Summary (Under Separate Cover)
- Item 10.7 Sale of Land for Unpaid Rates
- Attachment 1* Government Gazette Advert (Under Separate Cover)
- Item 11.1 Local Traffic Committee Meeting Minutes - 3 December 2024
- Attachment 1* LTC Minutes 3 December 2024 (Under Separate Cover)
- Item 11.2 Bungendore Floodplain Risk Management Committee Meeting Minutes - 5 December 2024
- Attachment 1* Floodplain Risk Management Committee Meeting Minutes - 5 December 2024 (Under Separate Cover)
- Item 11.3 Audit, Risk and Improvement Committee Minutes December 2024
- Attachment 1* Draft Minutes ARIC 9 December 2024 (Under Separate Cover)

Closed Attachments

- Item 10.7 Sale of Land for Unpaid Rates
- Attachment 2* Updated Listing for Sale (Under Separate Cover)
- Item 16.1 RFT 2024-78 Supply and Installation of Road Safety Barrier Systems - Tender Evaluation
- Attachment 1* 2024-78 Tender Evaluation Report - Supply & Installation of Road Safety Barrier Systems (Under Separate Cover)
- Item 16.2 Deed of Agreement Minister Education and Early Learning: Bungendore Properties Reinstatement
- Attachment 1* Draft Deed of Settlement - Acquisition and Return of Bungendore Properties (Under Separate Cover)
- Attachment 2* Schedule 2 - Anticipated Compensation Items Schedule (Under Separate Cover)
- Attachment 3* Detailed Budget Estimate (Under Separate Cover)



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held via zoom and in the National Theatre, 100 Wallace Street, Braidwood on Wednesday, 18 December 2024 commencing at 5.30pm.

ATTENDANCE

Councillors: Cr Winchester (Chairperson)
Cr Broadbent
Cr Grundy
Cr Livermore
Cr Macdonald
Cr Preston
Cr Schweikert
Cr Taskovski (via Zoom)
Cr Waterhouse
Cr Willis
Cr Wilson

Staff: R Ryan, General Manager
M Duff, Director Infrastructure Services
R Ormella, Director Development and Environment
J Richards, Director Community, Arts and Recreation
T Sligar, A/Director Corporate Services

Also Present: L Ison (Minute Secretary)

1. OPENING

The meeting commenced at 5.30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Custodians of the Land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

There were no apologies.

4. CONFIRMATION OF MINUTES**4.1 Minutes of the Ordinary Meeting of Council held on 27 November 2024**

551/24

RESOLVED (Winchester/Broadbent)

That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 27 November 2024 be confirmed with the following amendment:

- Item 8: Notices of Motion of Rescission: insert the word 'no'.

The resolution was carried unanimously.

Note: The Public Forum minutes to be corrected - spelling error in one of the presenters, should be 'Gyde Consulting'.

5. DISCLOSURES OF INTERESTS

552/24

RESOLVED (Winchester/Macdonald)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

There were no disclosures.

6. ADJOURNMENT FOR PUBLIC FORUM

553/24

RESOLVED (Winchester/Preston)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.33pm and resumed at 5.50pm.

7. MAYORAL MINUTE

There was no Mayoral Minute.

8. NOTICES OF MOTIONS OF RESCISSION

There were no Notices of Motions of Rescission.

PROCEDURAL MOTION

554/24

RESOLVED (Wilson/Schweikert)

That Item 9.7 be brought forward for consideration at this juncture.

The resolution was carried unanimously.

- 555/24 **9.7 Request from Saint Demetrios Parish for Reimbursement of Development Application Fees**
RESOLVED (Wilson/Schweikert)
That Council acknowledge the request from Saint Demetrios Parish for reimbursement of Development Application fees and advise that the request is accepted.

The resolution was carried.

For: Crs Livermore, Preston, Schweikert, Taskovski, Willis, Wilson and Winchester

Against: Crs Broadbent, Grundy, Macdonald and Waterhouse

9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

- 556/24 **9.1 Public Exhibition of the Draft Braidwood Structure Plan**
MOVED (Willis/Macdonald)
That the draft Braidwood Structure Plan be placed on public exhibition and agency consultation for a period of 28 days commencing 27 January 2025.

Cr Broadbent foreshadowed a Contrary Motion:

That consideration of this item be deferred following a Councillor workshop.

The motion (of Crs Willis and Macdonald) was put.

- 556/24 **RESOLVED (Willis/Macdonald)**
That the draft Braidwood Structure Plan be placed on public exhibition and agency consultation for a period of 28 days commencing 27 January 2025.

The resolution was carried.

For: Crs Grundy, Livermore, Macdonald, Preston, Taskovski, Willis, Wilson, Waterhouse and Winchester

Against: Crs Broadbent and Schweikert

Cr Macdonald declared a non-pecuniary, not significant interest in the following Item (9.2), stating: he personally knows the Planning Manager who presented in the Public Forum for Village Building Co. He proposed to remain in the meeting and vote.

- 557/24
- 9.2 DA.2023.0511 - 460 Envirova Drive Envirova - Construction of Buildings Comprising of Shops, Neighbourhood Supermarket, Business Premises, Restaurants or Café, Takeaway Food and Drink Premises, Medical Centre, Recreation Facility (indoor) (gymnasium), Pub, Car Park, Signage, Associated Earthworks, Landscaping and Infrastructure**
RESOLVED (Wilson/Waterhouse)
- That development application DA.2023.0511 for the construction of buildings comprising of shops, neighbourhood supermarket, business premises, restaurants or café, take away food and drink premises, medical centre, recreation facility (indoor) (gymnasium), pub, car park, signage, associated earthworks, landscaping and infrastructure on Lot 68 DP 1302790 (Formerly Pt Lot 933 DP 1292514), No. 460 Envirova Drive Envirova be granted conditional consent.
- The resolution was carried unanimously.
- 558/24
- 9.3 DA.2023.0361- 21 Kythera Street Googong - Multi Dwelling Housing and Strata Subdivision**
RESOLVED (Wilson/Broadbent)
- That development application DA.2023.0361 for the construction of multi dwelling housing comprising 39 dwellings, strata subdivision, earthworks, landscaping, and associated services on Lot 667 DP1289740, No. 21 Kythera Street Googong be granted conditional consent.
- The resolution was carried unanimously.
- 559/24
- 9.4 Sunset Planning Proposal - 141 Googong Road, Googong**
RESOLVED (Waterhouse/Broadbent)
- That Council:
1. Endorse the planning proposal to amend the Queanbeyan-Palerang Regional Local Environmental Plan 2022:
 - a. Amend land use zoning of part of Lot 39 DP 1257837, 141 Googong Road, Googong from C2 Environmental Conservation to R1 General Residential and rezone part of land currently zoned R1 General Residential having EPBC Box-Gum Woodland to C2 Environmental Conservation.
 - b. Amend minimum lot size of part of Lot 39 DP 1257837, 141 Googong Road, Googong as follow:
 - I. from 10 hectares to 1,000 m² for land rezoned from C2 to R1.
 - II. from 1,000 m² to 10 hectares for land rezoned from R1 to C2.
 - III. from 1,000 m² to 600 m² for a portion of existing R1 zoned land.
 - c. Apply 8.5 m building height to the land rezoned R1.

- d. Amend heritage curtilage of McCawley "Sunset" Homestead Complex.
 - e. Amend associated planning control maps that include additional permitted uses, secondary dwelling and dual occupancy to align with new zone boundaries.
2. Forward the planning proposal to the NSW Department of Planning, Housing and Infrastructure (DPHI) requesting a Gateway determination.
 3. Request delegation of Plan Making Authority, for this planning proposal.
 4. Undertake agency consultation and public exhibition according to the requirements of the Gateway determination.
 5. Should no objections be received, undertake the necessary actions to finalise the making of the Queanbeyan-Palerang Regional Local Environmental Plan 2022.
 6. Endorses the assessment that the standard planning proposal fee as set out in Council's Fees and Charges 2024-25 should apply.

The resolution was carried.

For: Crs Broadbent, Grundy, Livermore, Macdonald, Preston, Schweikert, Taskovski, Waterhouse and Winchester
Against: Crs Willis and Wilson

9.5 Post Exhibition Report - Draft Solid Fuel Heater Policy MOVED (Willis)

That Council:

1. Note that:
 - a. a substantial number of public submissions on the draft Solid Fuel Heater Policy were based on opposition to measures that are not part of the Policy; and
 - b. the Policy permits existing users of solid fuel heaters approved by council for installation to continue to use them and to replace them.
2. Adopt the Solid Fuel Heater Policy as exhibited.
3. Write to the NSW Government requesting it implement a state-wide means-tested program to subsidise the cost to replace old domestic solid fuel heaters with electric heating.

The motion (of Cr Willis) lapsed for lack of a seconder.

MOVED (Preston/Wilson)

That Council, in noting the community feedback received:

1. Review the solid fuel heater draft policy to clarify the scope and intent of the policy.
2. Prepare a communications plan to mitigate against the misunderstanding of the scope and intent of the policy.
3. In conjunction with the communication strategy, resubmit the policy for public consultation for 28 days from 1 February 2025.
4. Prepare a report to Council on the response to the public consultation.

PROCEDURAL MOTION

560/24

MOVED (Wilson)

That the motion be put.

The resolution was carried.

For: Crs Livermore, Preston, Taskovski, Willis, Wilson,
Waterhouse and Winchester

Against: Crs Broadbent, Grundy, Macdonald and Schweikert

561/24

RESOLVED (Preston/Wilson)

That Council, in noting the community feedback received:

1. Review the solid fuel heater draft policy to clarify the scope and intent of the policy.
2. Prepare a communications plan to mitigate against the misunderstanding of the scope and intent of the policy.
3. In conjunction with the communication strategy, resubmit the policy for public consultation for 28 days from 1 February 2025.
4. Prepare a report to Council on the response to the public consultation.

The resolution was carried.

For: Crs Livermore, Preston, Taskovski, Willis, Wilson,
Waterhouse and Winchester

Against: Crs Broadbent, Grundy, Macdonald and Schweikert

9.6 Road Naming - Proposed Names: Soares Road and Rattler Close

562/24

RESOLVED (Grundy/Broadbent)

That Council:

1. Adopt in principle the road names Soares Road and Rattler Close as the proposed names for two new roads located off Wanna Wanna Road, Carwoola created under subdivision Development Consent DA-210-2012/B.

2. Exhibit the proposed road names for public comment for 28 days.
3. Publish a notice in the NSW Government Gazette for the road names listed above if no objections are received.

The resolution was carried unanimously.

9.7 Request from Saint Demetrios Parish for Reimbursement of Development Application Fees

This Item was dealt with in earlier business.

**9.8 Feedback on Naming of Council Chambers
RESOLVED (Winchester/Wilson)**

563/24

That Council proceed with naming the Council Chambers located within the Nellie Hamilton Centre the WB Freebody Chambers.

The resolution was carried unanimously.

**9.9 Renewal of Licence Agreement with St John Ambulance Australia (NSW) 20-22 Kendall Avenue, Crestwood
RESOLVED (Wilson/Preston)**

564/24

That Council endorse a new licence agreement with St John Ambulance Australia (NSW) to occupy the premises at 20-22 Kendall Avenue, Crestwood, for a two (2) year term at a lease fee of \$5,000 per annum excluding GST.

The resolution was carried unanimously.

**9.10 Appointment of Advisory Committees Delegates
RESOLVED (Macdonald/Wilson)**

565/24

That Council:

1. Endorse the Terms of Reference and nominate Councillors for each of the Advisory Committees that require Councillor delegates:
 - Sustainability and Climate Change Advisory Committee
 - Heritage Advisory Committee
 - Access Committee
 - Arts and Cultural Development Advisory Committee
 - Sporting Gallery Advisory Committee
 - Sports Council
 - Youth Advisory Committee
 - Queanbeyan Showground Advisory Committee
 - Braidwood Floodplain Risk Management Committee
 - Bungendore Floodplain Risk Management Committee
 - Queanbeyan Floodplain Risk Management Committee

2. Dissolve the following Advisory Committees in their current formats:
 - Sister City Committee
 - First Nations Consultative Committee
3. Defer consideration of the establishment of the Business Advisory Committee until a report is presented to Council in early 2025.
4. Undertake an Expression of Interest process to facilitate membership for each Advisory Committee to be reported back to Council.
5. Following consultation with First Nations Community, LALC's and Traditional Owners receive a report on the proposed Terms of Reference for a QPRC First Nations Network.
6. Develop Terms of Reference for the Bungendore Town Centre and Environs Advisory Committee and the Seniors Advisory Committee with delegates to be appointed at a future meeting of Council.

The resolution was carried unanimously.

ADJOURNMENT: The meeting adjourned for a short break at 7.36pm and resumed at 7.49pm.

Advisory Committees with appointed Councillor delegates as determined:

Committee	Councillor Delegate(s)	Alternate(s)
Sustainability and Climate Change Advisory Committee	Cr Preston Cr Willis	
Heritage Advisory Committee	Cr Willis	Cr Waterhouse
Access Committee	Cr Macdonald	Cr Wilson
Arts and Cultural Development Advisory Committee	Cr Livermore Cr Waterhouse	
Sporting Gallery Advisory Committee	Cr Livermore	Cr Macdonald
Sports Council	Cr Grundy Cr Taskovski Cr Wilson Cr Winchester	
Youth Advisory Committee	Cr Broadbent	Cr Waterhouse
Queanbeyan Showground Advisory Committee	Cr Macdonald Cr Wilson	
Braidwood Flood Risk Management Committee	Cr Waterhouse Cr Willis	

Committee	Councillor Delegate(s)	Alternate(s)
Bungendore Flood Risk Management Committee	Cr Preston Cr Schweikert	
Queanbeyan Flood Risk Management Committee	Cr Broadbent Cr Wilson	

- 566/24 **9.11 Appointment of GM Performance Review Delegate**
RESOLVED (Winchester/Macdonald)
- That Council nominate a Councillor delegate to sit on the General Manager's Performance Review Panel with the Mayor and Deputy Mayor and a Councillor nominated by the General Manager, for the Council term 2024 to 2028.
- The resolution was carried unanimously.
- Cr Willis was nominated as the Councillor delegate for the GM Performance Review Panel.
- 567/24 **9.12 Policy Review**
RESOLVED (Waterhouse/Macdonald)
- That Council:
1. Endorse the following policies and place on exhibition for 28 days commencing 27 January 2025:
 - Councillor and Staff Interaction Policy
 - Councillor Expenses and Facilities Policy
 - Councillor Induction and Professional Development Policy
 - Development Adjacent to Water, Sewer and Stormwater Mains Policy
 2. If no submissions are received, the policies be adopted.
 3. Move the Records Policy from Strategic to Operational.
- The resolution was carried unanimously.
- 568/24 **9.13 Audit, Risk and Improvement Committee Charter**
RESOLVED (Broadbent/Preston)
- That Council adopt the Audit, Risk and Improvement Committee (ARIC) Charter 2024.
- The resolution was carried unanimously.

- 569/24 **9.14 Investment Report - November 2024**
RESOLVED (Wilson/Willis)
That Council:
1. Receive the Investment Report for the month of November 2024.
 2. Note the investment return for November 2024 was \$1,804,165.
 3. Note the investment portfolio has been made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2021) and Queanbeyan-Palerang Regional Council's Investment Policy.

The resolution was carried unanimously.

- 570/24 **9.15 Annual Report 2024**
RESOLVED (Wilson/Preston)
That Council endorse the Annual Report 2023-24 for publication on Council's website and notify the Office of Local Government.

The resolution was carried unanimously.

10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION

- 571/24 **10.1 Questions with Notice - Bus Shelter Program**
RESOLVED (Willis/Waterhouse)

That the report be received for information.

The resolution was carried unanimously.

- 572/24 **10.2 Questions with Notice - Braidwood Non-Revenue Water**
RESOLVED (Willis/Waterhouse)

That the report be received for information.

The resolution was carried unanimously.

- 573/24 **10.3 Lease and Licence Register**
RESOLVED (Preston/Livermore)

That the report be received for information.

The resolution was carried unanimously.

- 574/24 **10.4 Planning Performance**
RESOLVED (Preston/Taskovski)

That the report be received for information.

The resolution was carried unanimously.

- 575/24 **10.5 Resolution Action Sheet**
RESOLVED (Preston/Livermore)
That the report be received for information.

The resolution was carried unanimously.
- 576/24 **10.6 Funding of Mental Health Services in Queanbeyan Palerang**
RESOLVED (Macdonald/Preston)
That the report be received for information.

The resolution was carried unanimously.
- 577/24 **10.7 Councillor Workshops**
RESOLVED (Winchester/Livermore)
That the report be received for information.

The resolution was carried.

For: Crs Livermore, Macdonald, Preston, Taskovski, Willis,
 Wilson, Waterhouse and Winchester
Against: Crs Broadbent, Grundy and Schweikert

11. REPORTS OF COMMITTEES

- 578/24 **11.1 Queanbeyan Showground Advisory Committee Meeting**
Minutes - 4 December 2024
RESOLVED (Macdonald/Wilson)
That Council note the minutes of the Queanbeyan Showground
Advisory Committee meeting held on 4 December 2024.

The resolution was carried unanimously.

12. NOTICES OF MOTIONS

- 579/24 **12.1 Notice of Motion - Naming of Bridge - Proposed Name: Ludwig**
Baumgardner Bridge
RESOLVED (Waterhouse/Schweikert)
That the new bridge recently constructed where Wallaces Gap Road
crosses over Back Creek in the locality of Long Flat, Majors Creek
be named the Ludwig Baumgardner Bridge.

The resolution was carried unanimously.

12.2 Notice of Motion - Potential Cost of Living Relief**MOVED (Schweikert/Macdonald)**

That Council prepare a report for a workshop, and eventual publication, on the efficacy of a cost-of-living innovation of providing a 2.9% cash back on rates paid on time over a two-year trial period.

The motion was lost.

For: Crs Broadbent, Grundy, Macdonald and Schweikert
Against: Crs Livermore, Preston, Taskovski, Willis, Wilson, Waterhouse and Winchester

SUPPLEMENTARY REPORT**13. REPORTS TO COUNCIL - DELEGATES REPORTS****13.1 Delegate's Report - Community Safety and Precinct Committee (CPSC)**

580/24

RESOLVED (Schweikert/Winchester)

That the report be received for information.

The resolution was carried unanimously.

14. QUESTIONS WITH NOTICE

There were no Questions with Notice.

15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Cr Winchester advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Winchester then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

16. REPORTS FOR CLOSED SESSION

581/24

RESOLVED (Winchester/Preston)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 Compulsory Acquisitions from Water NSW for Road Widening

Item 16.1 is confidential in accordance with s10(A) (e) of the Local Government Act 1993 because it contains information that would, if disclosed, prejudice the

maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Memorandum of Understanding - QPRC, Homes NSW and TAFE NSW

Item 16.2 is confidential in accordance with s10(A) (dii) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a competitor of the council and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.3 Award of RFT2024-56 Kerbside Waste Collection Contract

Item 16.3 is confidential in accordance with s10(A) (di) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 8.33pm to discuss the matters listed above.

582/24 **16.1 Compulsory Acquisitions from Water NSW for Road Widening**
RESOLVED (Waterhouse/Schweikert)

That Council approve:

1. The Compulsory Acquisition by agreement of various parcels of land from Water NSW for the purpose of road and bridge works along Nerriga Road, Stewarts Crossing Road and Mayfield Road.
2. The making of an application to the Minister for Local Government and the making of an application to the Governor for the compulsory acquisition by agreement of the following part lots: Lot 2 DP 830605, Lot 18 DP 754916 and Lot 63 DP754916, Lots 109, 103, 106, 114 and 151 DP 755943, Lots 115, 116 and 143 DP 755943.

The resolution was carried unanimously.

583/24 **16.2 Memorandum of Understanding - QPRC, Homes NSW and TAFE NSW**
RESOLVED (Willis/Preston)

This resolution is embargoed.

The resolution was carried unanimously.

584/24 **16.3 Award of RFT2024-56 Kerbside Waste Collection Contract**
RESOLVED (Winchester/Schweikert)

That Council award Tender 2024-56 for the provision of Kerbside Waste Collection Services to JJ Richards & Sons for the tendered Schedule of Rates under a seven year plus three year optional extension contract term.

The resolution was carried unanimously.

585/24 **RESOLVED (Winchester/Preston)**

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 8.49pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

18. CONCLUSION OF THE MEETING

The time being 8.51pm, the Mayor announced that the Agenda for the meeting had now been completed.

CR KENRICK WINCHESTER
MAYOR
CHAIRPERSON

ITEM 5 DECLARATION OF CONFLICTS/PECUNIARY INTERESTS

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the *Local Government Act* restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest

Recommendation

That Councillors and staff disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

9.1 Demolition of Local Heritage Item - Jembaicumbene Bridges, Araluen Road, Reidsdale (Ref: ; Author: Ormella/Yeomans)

File Reference: P5-2024-215

Recommendation

That Council endorse the demolition of a local heritage item being three (3) timber bridges across Jembaicumbene Creek along Araluen Road, Reidsdale, and implement the recommendations provided by Council's Heritage Advisor and the Heritage Report.

Summary

The Queanbeyan Palerang Local Environmental Plan 2022 lists three (3) timber bridges across Jembaicumbene Creek, Araluen Road, Reidsdale as a Local Heritage Item (I1517).

Council is responsible for maintenance of public road infrastructure, and it has been determined that the work is required to accommodate vehicles travelling between Braidwood and Araluen. The project assessment has found the bridges need to be demolished and rebuilt in concrete in order for them to be fit for purpose. As part of the construction of the new bridges, the new bridge heights and its road approaches will be lifted to provided better flood immunity.

These works can be undertaken as Development Without Consent under cl2.109(1) of the State Environmental Planning Policy (Transport and Infrastructure) 2021 (SEPP). However, cl2.11 requires consultation with Council where a local heritage item is impacted by the proposed works.

Demolition is required to ensure upgrade works can proceed and endorsement of demolition is now sought.

A Heritage Report was prepared by Eric Martin and Associates Architects in support of the proposed demolition and replacement. A copy of that report is available at Attachment 1 to this report. The assessment found the three bridges to all be of a similar timber pier and plank construction with timber hand rails using a standard design type from 1935.

The replacement works are able to be undertaken for Council under a Part 5 Review of Environmental Factors approval process. Funding has been provided through the 'Fixing Country Bridges' initiative of Transport for NSW.

The approval of the scope of works or funding for the project does not form part of this determination.

Council's Heritage Advisor has reviewed the proposed demolition works and is able to support it. A copy of her advice is available at Attachment 2 to this report.

The project will be required to proceed with recommendations and mitigation measures outlined in the Review of Environmental Factors assessment report and Heritage Report by Eric Martin and Associates. These relate to the photographic recording of the structures prior to any work occurring and reclaiming materials for future re-use.

9.1 Demolition of Local Heritage Item - Jembaicumbene Bridges, Araluen Road, Reidsdale (Ref: ; Author: Ormella/Yeomans) (Continued)

Background

Funding from Transport for NSWs' Fixing Country Bridges scheme has been provided towards the replacement of three (3) timber bridges along Araluen Road over Jembaicumbene Creek. The timber will be replaced with a concrete construction along the same alignment, be widened, and the heights of the bridges and road approaches lifted.

A Review of Environmental Factors assessment was prepared which identified that the project could be considered through the approval processed under Part 5 of the Environmental Planning and Assessment Act, meaning a Development Application was not required. However, given the bridges are listed as a local heritage item, Council's endorsement is required for their demolition.

Report

Three (3) bridges are proposed to be demolished and replaced following Council's assessment of their adequacy.

The bridges are located on Araluen Road between Braidwood and Araluen over Jembaicumbene Creek. Bridge 1 is 18m long, Bridge 2 is 36.2m long and Bridge 3 is 6.6m long.

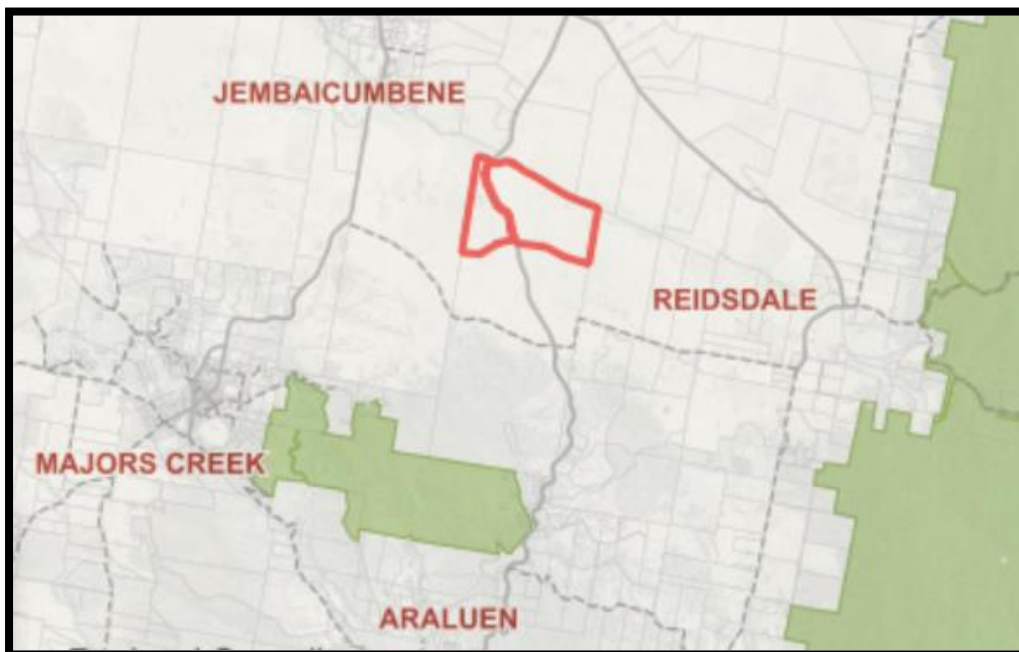


Figure 1 – Location of bridges adjacent to Lot 1 DP1104271

9.1 Demolition of Local Heritage Item - Jembaicumbene Bridges, Araluen Road, Reidsdale (Ref: ; Author: Ormella/Yeomans) (Continued)



Figure 2 – Aerial image of bridge locations along Araluen Road



Figure 3 – view to project area (source: Macrozamia Environmental Consulting)

9.1 Demolition of Local Heritage Item - Jembaicumbene Bridges, Araluen Road, Reidsdale (Ref: ; Author: Ormella/Yeomans) (Continued)



Figure 4 – Timber bridge deck Bridge 2 (source: Macrozamia Environmental Consulting)



Figure 5 – bridge structure Bridge 2 (Source: Macrozamia Environmental Consulting)

9.1 Demolition of Local Heritage Item - Jembaicumbene Bridges, Araluen Road, Reidsdale (Ref: ; Author: Ormella/Yeomans) (Continued)

The Queanbeyan Palerang Local Environmental Plan includes the bridges on the list of heritage items in Schedule 5 (item I517). The statement of significance is: *This item is representative of a class of wooden bridges constructed in Tallaganda Shire Council area and illustrates the development of a series of crossings at this point on the Creek.*

A Heritage Report was prepared for the project by Eric Martin & Associates (EMAA) who found that timber beam bridges were typically constructed in regional NSW with thousands constructed to a very similar design. Despite concrete and metal construction becoming more available and economical, timber beam bridges were constructed in rural areas at least until the 1960s with an anticipated life span of 25-50. Concrete bridges have been predominant since this time and have commonly replaced timber bridges as they deteriorate.

The report found the Jembaicumbene bridges were first constructed to plans developed in 1935, however their current fabric is unlikely to be fully original, with remnants of earlier piers and planks remain extant under existing functional structures. They have also been strengthened and altered at several stages in their lifespan, with elements replaced as required to ensure their ongoing use.

The replacement of the timber bridges with concrete bridges is consistent with the works now proposed works to the Jembaicumbene bridges.

Queanbeyan Palerang Local Environmental Plan includes Clause 5.10 Heritage Conservation which sets out the following objectives:

- a. to conserve the environmental heritage of the Queanbeyan-Palerang Regional local government area,*
- b. to conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings and views,*

Development consent is not required for the demolition of the bridges, due to the SEPP (Transport and Infrastructure) 2021 allowing for the works to proceed as development without consent. This report seeks Council's endorsement for the demolition of the Jembaicumbene Bridges.

Further, Section B.10.1.5 of the Palerang Development Control Plan (DCP) states that the demolition of locally listed heritage items requires the consent of Council. The relevant controls outline that demolition could be considered permissible where:

- the building is so structurally unsound as to be beyond reasonable economic repair, and*
- the existing condition poses a significant health or safety risk that is beyond reasonable economic repair.*

It has been identified the bridges need to be upgraded to accommodate anticipated traffic volumes and the bridge heights and road approaches to be lifted to provide greater flood immunity. The existing conditions necessitate the upgrade to ensure user safety, the longevity of the road and greater flood immunity.

Council is responsible for maintaining public road infrastructure. Upgrading is required to address potential safety concerns, sight distance, road width and road surface degradation. The current condition has been determined to be beyond reasonable economic repair.

9.1 Demolition of Local Heritage Item - Jembaicumbene Bridges, Araluen Road, Reidsdale (Ref: ; Author: Ormella/Yeomans) (Continued)

A Review of Environmental Factors (REF 140216) was commissioned to assess the environmental impacts of the proposal which confirmed the works were sufficiently minor to allow the works to proceed under a Part 5 assessment pathway with Council endorsing the demolition of the current structures identified as local heritage items.

The project works will rely on the REF assessment and Heritage Report, which both include recommendations relating to recording the timber bridges prior to any works occurring and reclamation and making timber available for re-use.

Risk/Policy/Legislation Considerations

Failure to ensure safe and appropriate public road infrastructure could impact on Council's risk position. The work has been determined to be required to replace these timber structures which is now part of Council's work program.

Financial, Budget and Resource Implications

Council has obtained funding for the project from the 'Fixing Country Bridges' initiative of Transport for NSW however the funding for the project works is not incorporated in this decision of Council.

Links to QPRC/Regional Strategic Plans

This decision is consistent with Council's obligations under the Environmental Planning and Assessment Act and Queanbeyan Palerang Local Environmental Plan.



It will assist in meeting the strategic objectives of the Community Strategic Plan including:

- 1.3 Our public and community Places are inviting, encourage participation and are well maintained.
- 4.3 Our community facilities are well planned, meet the needs of the community and enhance social connection.

Conclusion

Three (3) timber bridges over Jembaicumbene Creek along the Araluen Road are required to be replaced. As a result, the existing timber structure will need to be demolished. As local heritage items, Council endorsement is sought for their demolition with Council's Heritage Advisor and Heritage Report recommendations to be implemented.

Attachments

- | | |
|---|--|
| Attachment 1
 | Attachment 1 - Heritage Report - Eric Martin & Associates Architects
(Under Separate Cover) |
| Attachment 2
 | Attachment 2 - Heritage Advisory Service Comments - Jembaicumbene Bridges Replacement (Under Separate Cover) |

9.2 Warrigal Residents Committee Donation Request (Author:
Monaghan/Robinson)

File Reference: 52.5.2-01

Recommendation

That Council approve a donation of \$4,163 to Warrigal residents under Category C of the Donations Policy.

Summary

Council has received an application for financial assistance from the residents of the Warrigal Community Village in Queanbeyan, equivalent to the pensioner rebate on their water and sewer charges.

The village consists of people living in private homes, and the majority of residents are pensioners, however do not qualify for pensioner rebates because the rates are paid by the Warrigal Administration.

Warrigal is a not-for-profit organisation.

Background

An application has been received from Warrigal residents committee for a rates rebate equivalent to the pensioner rebate for their annual water and sewer access charges.

The residents of Warrigal are not ratepayers, however rates and charges are passed on to them as part of their arrangement with Warrigal Administration. Any rates rebate provided by Council would therefore benefit Warrigal Administration.

The ratepayers have approached Warrigal Administration and proposed that they demonstrate to Council that any rates rebate would be passed back on to the residents of the village.

The letters from the Warrigal residents committee and the Warrigal administration (ratepayer) are attached to the report.

Report

The Local Government Act provides for pensioner rebates on an annual basis of \$87.50 for both water and sewerage charges. The NSW Government pays 55% of the rebate and the Council pays 45%. The Warrigal residents are not eligible for pensioner rebates as they are not ratepayers and not directly responsible for the rates.

The resident's proposal is outside the provisions of the Local Government Act and therefore the State Government contribution is not available. However, Council could choose to make an equivalent donation of 45% of the water and sewerage charges in accordance with its Donation Policy. The amount of the donation would therefore be $\$87.50 \times 45\% = \39.37 per unit, per charge, for water and sewer access charges. This being the non-claimable amount of the pension concession rebate from the State Government.

9.2 Warrigal Residents Committee Donation Request (Author: Monaghan/Robinson) (Continued)

Warrigal Care CEO has written in support of this application. Any reduction will be passed on to the residents.

Risk/Policy/Legislation Considerations

Council adopted a QPRC Donations Policy on 28 June 2023, to provide financial assistance to various sections of the local community.

QPRC Donations Policy States:

Category 'C' Funding – Rates, Fees and Annual Charges Council may consider refunding fees or charges for not-for-profit community Organisations and s355 committees on a one-off basis for development application fees and associated charges. Council may also consider donations towards annual waste, water and sewerage charges for community organisations. Council may also consider a one-off rates rebate for sporting, recreational and other community organisations that are able to demonstrate registered not-for-profit status.

Financial, Budget and Resource Implications

Donation of \$4,163 (45% of pension rebate \$87.50 water and sewer). If approved, it is proposed that the amount be included in the schedule of donations in the annual draft Operational Plan.

The 2024-25 Donations Budget for Rates Rebates is \$73,000, of which \$71,249 has already been allocated. The proposed additional donation of \$4,163 would exceed budget by \$2,412, and impact unrestricted cash.

Links to QPRC/Regional Strategic Plans

QPRC Community Strategic Plan

1. Community
- 1.2 Our health, wellbeing and resilience is supported by strong partnerships and access to services.
2. Choice
- 2.4 Our community has access to increased and enhanced education, training and learning opportunities.
5. Capability
- 5.2 Council is an open, accessible and responsive organisation.

Conclusion

The proposed donation is equivalent to the cost of a pensioner rebate on water and sewer charges to Council, and can be supported through the QPRC Donations Policy.

Attachments

Attachment 1 Letter of Support from CEO Warrigal Care (*Under Separate Cover*)



Attachment 2 Request from Residents Committee (*Under Separate Cover*)



9.3 Naming of Bungendore Sports Hub Playing Fields (Ref: ; Author: Richards/Duncan)

File Reference: 4.3.3

Recommendation

That Council:

1. Endorse the naming of the two new grass fields at the Bungendore Sports Hub – Field One: Anthony Rayner Field and Field Two: Garry Cook Field.
 2. Place the proposal on public exhibition for 28 days and if no objections are received, adopt the name and formalise with a public event and naming celebration.
-

Summary

Through QPRC Sports Council, submissions were invited and received from the Bungendore Mudchooks (Rugby Union) and the Bungendore Tigers (Rugby League) on naming of the two new grass fields at the Bungendore Sports Hub.

The names of Garry Cook and Anthony Rayner have been proposed respectively and Council endorsement is sought to place this proposal on public exhibition.

Background

The QPRC Sports Council have been considering the naming of several new Sporting Facilities in the local government area, including the two new grass fields at the Bungendore Sports Hub.

The venue is currently in use and therefore it is appropriate for the fields to be named. The grass fields in question are shown below:



Proposals have been sought and received from the Bungendore Mudchooks (Rugby Union) and the Bungendore Tigers (Rugby League) on naming of the two new grass fields. There will be further opportunities to name sporting facilities at the Bungendore Sports Hub including the

9.3 Naming of Bungendore Sports Hub Playing Fields (Ref: ; Author: Richards/Duncan) (Continued)

netball courts and other facilities that are proposed the future – additional grass fields, the netball pavilion and the swimming pool.

Report

A total of two names were put forward by the Bungendore Tigers and the Bungendore Mudchooks respectively. Information provided by the clubs is below.

Anthony Rayner (Bungendore Tigers):

- Anthony is a legend of our club and a vital volunteer in our community
- Joined Bungendore Tigers in 1991
- Resident of the Bungendore township since 1993
- Played 100 games for the Bungendore Tigers
- Played in the 1995 grand final
- Joined the Bungendore Tigers committee as Secretary in 1992, since then has been president or vice president.
- Started the Bungendore Junior Tigers in 1995, with the senior club funding their first year
- Bungendore Junior Tigers committee member for 15 years
- Instigated and started LeagueTag in the Canberra Region in 2013, and brought to the Bungendore Tigers in 2015
- Instigated and started the Bungendore Tigers under 18's
- Board member of the Canberra Region Rugby League and the delegate for George Tooke Competition for 25 years
- Chairman of the discipline hearings and appeals (when required), and board member of the Canberra District Rugby League for 14 years
- Committee member for Bungendore Touch
- Referee for Bungendore Oz Tag for 13 years

Garry Cook (Bungendore Mudchooks):

- Member since the club was formed in 2005
- Club President for 10 years
- Club Vice President for five years
- Assistant Treasurer for three years
- Club Public Officer for eight years
- Life Member of the club, awarded in 2012

Garry has also been active in the local community with some other achievements including:

- Rotary Club of Bungendore: Member since the Club was formed in 2002. Served as Vocation Director, Secretary, Administration Officer, Public Officer and President.
- Bungendore Combined Churches Rodeo Association: Committee member since 1999 and MC of annual Bungendore Spring Ball for five years.
- Palerang Financial Services Ltd: Public company which owns and operates the Bendigo Bank Community Bank branches in Bungendore and Braidwood. Director since May 2019 and Chairman since October 2022.
- Bungendore Community Foundation: Committee member since 2021.

9.3 Naming of Bungendore Sports Hub Playing Fields (Ref: ; Author: Richards/Duncan) (Continued)

- Community Service Awards
 - 2008: Named a Paul Harris Fellow by Rotary International.
 - 2017: Presented with a Service to Monaro Award by Hon. John Barilaro M.P., N.S.W Deputy Premier and Member for Monaro
 - 2020: Awarded the Bungendore Citizen of the Year by QPRC
 - 2020: Received a Community Service Award from Rotary Club of Bungendore
 - 2022: Received a second Community Service Award from Rotary Club of Bungendore

Risk/Policy/Legislation Considerations

Naming of sporting facilities is an important part of creating a sense of place and history. It can also provide recognition for those members of the sporting community who have made substantial contribution to the social and cultural fabric of the local community.

The proposal will be publicly advertised, and it is proposed that it will only come back to Council if there are objections to this naming. No policy exists for naming assets other than roads, however naming sports assets after local celebrated sports people and volunteers has been common practice for many years. It is uncommon, but not unknown, for facilities to be named after living people.

Financial, Budget and Resource Implications

There are no financial implications to Council in naming this asset other than those associated with exhibition and reporting. Whilst Council has discussed a desire to progress some sponsorship and naming rights opportunities, which will be the subject of a further report, the Bungendore Sports Hub is considered low potential for this avenue of income. The local sporting clubs are already reliant on business advertising and sponsorship to run their programs and activities.

The costs of physical signs can be covered under the operational budget.

Links to QPRC/Regional Strategic Plans

Council provides amenities consistent with the QPRC Community Strategic plan.

Pillar 1 – Community

Strategic objective:

- 1.1 Our community is strengthened through connection and participation that enhances our community and cultural life.
- 1.2 Our health, wellbeing and resilience is supported by strong partnerships and access to services.

Conclusion

This proposal is aligned with Council's practice to consider naming of local sporting facilities after local volunteers and members who have contributed significantly to the sport. If formalised, a suitable official opening event and naming celebration will be coordinated with the respective clubs.

Attachments

Nil

9.4 Renewal of Alcohol Restrictions in Local Government Area and Addition of New Area at 1 Farrer Place, Queanbeyan (Ref: ; Author: Richards/Goiser)

File Reference: 2.6.5

Recommendation

That Council:

1. **Endorse the renewal of Alcohol Free Zones (AFZs) and Alcohol Prohibited Areas (APAs) in Queanbeyan-Palerang as outlined in this report.**
 2. **Endorse the addition of 1 Farrer Place, Queanbeyan to the list of AFZs and APAs as requested by Monaro Police District.**
 3. **Place the renewal of existing AFZs and APAs, and the addition of 1 Farrer Place, on public exhibition for a period of 30 days.**
 4. **Undertake targeted engagement with key stakeholders of 1 Farrer Place, Queanbeyan including Queanbeyan Senior Citizens, Sleepbus, and St Vincent de Paul Night Patrol.**
 5. **Receive a further report on the results of the community and stakeholder consultation.**
-

Summary

The Local Government Act 1993 allows councils to establish Alcohol-Free Zones (AFZs) and Alcohol Prohibited Areas (APAs).

Declaring areas as AFZs and APAs makes it unlawful to consume alcohol at any time within signposted areas, except where a licensed premises exists within those areas and it becomes the responsibility of the liquor license holder to ensure the lawful behaviour of patrons.

Any person observed to be drinking in an AFZ may have the alcohol in their possession immediately seized and tipped out or otherwise disposed of by the police. AFZs and APAs are key tools available to local police in their role of protecting our community.

The maximum statutory period for an AFZ is four years. There is no maximum period for APAs, however it is recommended best practice that they be reviewed within every four years. AFZs and APAs in Queanbeyan-Palerang expired on 30 November 2024.

This report seeks their renewal and the addition of a new AFZ and APA that covers 1 Farrer Place, Queanbeyan as requested by Monaro Police District.

Background

AFZs and APAs may be used by councils to prohibit alcohol consumption in public places to reduce anti-social behaviour and crime.

AFZs apply to road-related public areas such as public roads, footpaths or carparks. APAs apply to non-road-related public places such as parks.

AFZs and APAs should be used where there is a demonstrable community need, or to deal with short-term issues. They should be regularly reviewed to see if they are still needed.

These measures can help councils to keep public spaces and streets safe and enjoyable for residents and visitors while not discriminating against particular community groups.

9.4 Renewal of Alcohol Restrictions in Local Government Area and Addition of New Area at 1 Farrer Place, Queanbeyan (Ref: ; Author: Richards/Goiser) (Continued)

Report

On 28 November 2024, Monaro Police District issued Council with a report requesting consideration be given to the establishment of an AFZ or APA covering 1 Farrer Place, Queanbeyan.

The report indicates that the objective of an alcohol-free zone is to assist early intervention measures to prevent the escalation of irresponsible street drinking which can lead to incidents involving crime. The police suggest that there is no reason for 1 Farrer Place to be an area for alcohol consumption as the area is a car park and place where public amenities are located for public use.

The police report also includes several examples of incidents of anti-social behaviour at 1 Farrer Place throughout 2024.

1 Farrer Place was previously the Queanbeyan Visitor and Tourist Information Centre. It is now the home of the Queanbeyan Seniors Citizens. The property includes the main building, gardens, war memorials, a public car park, picnic shelter, a small play area, and public amenities including toilets and showers. The car park is used Friday, Saturday and Sunday evenings by Sleepbus, who provide safe, temporary, overnight accommodation to people sleeping rough.

Declaration of 1 Farrer Place as an alcohol-free area would require the application of both an AFZ (applying to the car park and footpaths) and an APA (applying to the picnic shelter, gardens, amenities, and small play area).

Consideration of the Monaro Police District request, and a review of existing AFZs and APAs in Queanbeyan-Palerang, has identified that existing AFZs and APAs are overdue for renewal.

The review and renewal enables Council to seek community feedback about the existing restrictions while also consulting on the addition of 1 Farrer Place.

The list of existing AFZs and APAs proposed for renewal includes:

Existing Alcohol Free Zones (for street drinking - public roads, footpaths and car parks)

Location	Description/Comment
Collett Street, Queanbeyan	Both sides of street from Rutledge Street to Morisset Street
Crawford Street, Queanbeyan	Both sides of street from Antill Street to Rutledge Street
3A Erin Street car park, Queanbeyan	Public car park located behind premises at cnr Crawford and Antill Streets
Henderson Park car park, Crestwood	Adjacent skate park, train carriage and playground
Karabar Shopping Centre car park, Karabar	Public car park located at Karabar Shopping Centre, including undercover car park
Limestone Drive car park, Jerrabomberra	Main car park outside the shopping centre on Limestone Drive, Jerrabomberra
Lowe Car Park, Queanbeyan	Public car park accessed from Lowe Street
Corner Macquoid St and Atkinson St, Queanbeyan East	Footpath in front of Ukrainian Social Club
Monaro Street, Queanbeyan	Both sides of street from Lowe Street to Queens Bridge
Morisset Car Park, Queanbeyan	Public car park accessed from Morisset Street and Lowe Street

9.4 Renewal of Alcohol Restrictions in Local Government Area and Addition of New Area at 1 Farrer Place, Queanbeyan (Ref: ; Author: Richards/Goiser) (Continued)

Location	Description/Comment
Queenbar Road, Karabar	Both sides of street from Cooma Street to Gray Place
Rutledge Car Park, Queanbeyan	Public car park accessed from Rutledge Street, Crawford Street and Collett Street
Southbar Road, Karabar	Both sides of street from Cooma Street to Candlebark Road
Tamarind Place, Jerrabomberra	Road and footpath reserve
Uriarra Road, Queanbeyan	Both sides of street from Crawford Street to Ross Road

Existing Alcohol Prohibited Areas (public places such as parks)

Location	Description/Comment
Apex Park, Queanbeyan	Crawford Street
Ernie Beaver Park, Queanbeyan West	Gilmore Road
Henderson Park, Crestwood	Including skate park, train carriage and playground
Queanbeyan Park playground, Queanbeyan	Located within Queanbeyan Park between Lowe Street and Campbell Street tennis courts, nearby Axis Youth Centre
Queanbeyan River bank/walk, Queanbeyan	Both sides of the river from Collett Street to Atkinson Street, and Waniassa Street to Mowatt Street
Queen Elizabeth II Park, Queanbeyan	Cnr Collett Street and Morisset Street
Ray Morton Park, Queanbeyan	Waniassa Street
Ryrie Park, Braidwood	Wallace Street
Tamarind Place Waterfall Reserve, Jerrabomberra	Jerrabomberra waterfall reserve and creek bank around the waterhole at Tamarind place Jerrabomberra
Waniassa Park, Queanbeyan	Waniassa Street

Risk/Policy/Legislation Considerations

The application of AFZs is provided for in Sections 642 - 648 of the Local Government Act 1993. The application of APAs is provided for in Section 632A.

The failure to apply AFZs and APAs to areas of concern for anti-social behaviour means that the police have reduced options for dealing with issues involving alcohol consumption.

The focus is to deter irresponsible drinking without imposing fines on potentially disadvantaged people.

Financial, Budget and Resource Implications

There are around 70 existing signposts that signify AFZs and APAs. They include the dates for when the restrictions apply from and to. Where possible, and if community and stakeholder consultation recommends to renew, staff will update existing signs by covering past dates with a sticker showing new dates. This will have a minimal cost.

9.4 Renewal of Alcohol Restrictions in Local Government Area and Addition of New Area at 1 Farrer Place, Queanbeyan (Ref: ; Author: Richards/Goiser) (Continued)

Links to QPRC/Regional Strategic Plans

AFZs and APAs contribute to the strategic objectives of the Community Strategic Plan including:

Strategic Pillar 1 - Community

A safe, harmonious, happy and healthy community leading fulfilled lives.

- 1.1 Our community is strengthened through connection and participation that enhances our community and cultural life.
- 1.2 Our health and wellbeing is supported by strong partnerships and access to services.
- 1.3 Our public and community places are inviting, encourage participation and are well maintained.

Strategic Pillar 4 - Connection

A safe and well-connected community with good infrastructure enhancing quality of life.



- 4.3 Our community facilities are well planned, meet the needs of the community and enhance social connection.

Conclusion

The renewal of existing AFZs and APAs, and the application at 1 Farrer Place, will assist the police to keep public spaces and streets safe and enjoyable for residents and visitors.

Any person observed to be drinking in an AFZ may have the alcohol in their possession immediately seized and tipped out or otherwise disposed of by the police.

Attachments

- | | |
|---|---|
| Attachment 1
 | NSW Dept of Planning and Environment - Alcohol-Free Zones and Alcohol Prohibited-Areas - Fact Sheet (<i>Under Separate Cover</i>) |
| Attachment 2
 | Monaro Police District - Request for 1 Farrer Place to be declared an alcohol-free area (<i>Under Separate Cover</i>) |

9.5 Monaro Street Upgrade - Detailed Design (Author: Duff/Long)

File Reference: 36.1.3-92

Recommendation

That Council:

1. Proceed with the detailed design and construction of Option 3 for the Monaro Street Upgrade.
 2. Receive a further report regarding options for the replacement of the 300mm water main in Monaro Street.
 3. Consult with affected property owners and business operators in the Monaro Street project area prior to inviting open tenders for the construction of the Monaro Street Upgrade.
-

Summary

Council has received combined grant funding of \$12 million towards the upgrade of the Monaro Street corridor in Queanbeyan, in addition to Council's own provision of \$5.25 million loan funding for a total current project budget of \$17.25 million.

The proposed project will upgrade the road pavement and promote place activation by:

- Improving pedestrian connectivity.
- Improving lighting.
- Reducing pavement noise.
- Enhancing the Queanbeyan CBD.

In August 2024 Council resolved to award contract 2024-46 to WSP Australia Pty Ltd to prepare detailed designs for the Monaro Street Upgrade (**Resolution 430/24**).

This report presents the detailed designs which have been prepared and considers options to progress the project.

Background

The Monaro Street upgrade was identified in the 2019 Queanbeyan CBD Spatial Masterplan as a critical project that will enhance the overall place activation of the city. This proposed upgrade is located on Monaro Street between Lowe Street and Collett Street (refer Figure 1).

Council received a \$10 million grant from the Department of Regional NSW in 2020 to progress this project. An additional \$2 million was allocated by Transport for NSW in 2024, and provision of \$5.25 million loan funding is currently included in Council's Long Term Financial Plan.

Preliminary works which have been completed include:

- Detailed survey of the project area
- Traffic modelling

9.5 Monaro Street Upgrade - Detailed Design (Author: Duff/Long) (Continued)

- Community consultation
- Concept designs
- Access audit
- Wayfinding strategy
- Concept lighting design
- Obtaining 'in principle' approval from TfNSW (including a Works Authorisation Deed)
- Physical works in Blacksmith Lane and No-Name Lane

Council invited tenders for the Detailed Design and Construction (D&C) of the upgrade in November 2022, however no submissions were received. Council resolved to negotiate a variation to the initial funding agreement (**Resolution 141/23**) to extend the time available and to separate the detailed design and construction phases.

A variation was approved in May 2024 with a revised deadline to use the balance of the original \$10 million by December 2025. The additional funding of \$2 million allocated by Transport for NSW and internal funding of \$5.25 million has been scheduled to be spent after December 2025.

Figure 1 - Monaro Street project area

**Report**

Detailed designs for the Monaro Street Upgrade have been received from Council's consultants. The initial engagement was to prepare designs, costings and specifications based on the concept design previously endorsed by Council.

Based on the draft detailed design, an additional option was requested in anticipation of providing an outcome which was more likely to be within Council's budget. The designs and costs for both options have been received. The proposed landscape designs are shown in

9.5 Monaro Street Upgrade - Detailed Design (Author: Duff/Long) (Continued)

Attachments 1 and 2. The estimated costs for Options 1 and 2 are shown in Table 1. Also shown are the total forecast project costs for each option, including expenditure to date and estimates of costs to complete.

Table 1 – Estimate of costs

Item	Option 1 (excl GST)	Option 2 (excl GST)
Estimate of costs to complete	22,075,000	19,479,000
Funds spent to date/committed	2,146,000	2,146,000
Total forecast project cost	24,221,000	21,625,000

Based on the estimate of costs to complete, neither Option 1 nor Option 2 are within Council's budget of \$17,250,000.

A revised Option (#3) based on Option 2 has been prepared which excludes some elements and allowances. Additionally, Option 4 has been investigated to assess what could be implemented for a total project cost of \$12,000,000 (i.e. which does not require loan funding). Option 5 would be to "do nothing" and withdraw from the project completely.

An opportunity element for the project is to include replacement of the existing 300mm water main located through the length of the site. A review workshop with the Utilities team will determine this additional scope, and if included would be provisioned separately from the Water Fund.

A description of the options considered is provided below.

Option 1 – Full Works

Option 1 is based on the detailed design of the endorsed concept design including a reduction in median width, widening of footpaths, changes to traffic turning movements, lighting changes and full landscaping. It is the version which Transport for NSW as the road authority for Monaro Street has given in principle approval. The estimated project cost for this option is \$24,220,658 excluding GST. The image below is indicative of the proposed work, taken from the Lowe Street intersection.

9.5 Monaro Street Upgrade - Detailed Design (Author: Duff/Long) (Continued)



Option 2 – Retained footprint

Option 2 is based on retaining the existing footprint of the street configuration whilst still renewing the road pavement, footpath and some landscape features. The median will not be reduced, and the existing kerb alignment will be retained. There will be no change to the traffic lanes or movements allowed at each intersection. The estimated project cost for this option is \$21,624,559 excluding GST. The image below is indicative of the proposed work, taken from the Lowe Street intersection.



Option 3 – Reduced scope

Option 3 is based on retaining the existing footprint as included in Option 2. It excludes a number of elements such as replacement and relocation of streetlighting and provision of CCTV. The footpath would be replaced with decorative concrete, not pavers. The water main

9.5 Monaro Street Upgrade - Detailed Design (Author: Duff/Long) (Continued)

replacement could be included with funding estimated to be \$1,450,000 subject to further consideration by Council. The estimated project cost for this option is \$18,579,369 excluding GST (or \$17,047,871 without the water main work funded by the water fund).

Option 4 – Limited cost (no Council funding)

Option 4 is based on Council not providing any loan funding. This limits the total project cost to \$12,000,000. Based on expenditure and commitments to date, this limits the remaining funds available for construction to approximately \$10 million. A \$10 million construction project limits the project to retaining the existing footprint including the current profile of the road and footpath – the existing gutter height issues would not be resolved. There would be no provision for changes to lighting, communications or CCTV. The footpath pavers would be replaced with decorative concrete and no changes would be made to stormwater infrastructure. The water main would not be replaced, which exposes a risk in the future as the main has begun to demonstrate failure and it is reasonable to predict continued failures.

Option 5 – Do Nothing

Option 5 is based on Council ending work on this project. The contract for detailed design would be terminated, with some savings based on work yet to be completed that would no longer be required. The two funding agreements would be rescinded and the commitment for loan funding in the LTFP could be reallocated. The opportunity to utilise \$10 million of grant funding would be declined. This would mean that no additional on-ground work would be completed by Council and the outcomes of the Place Plan and CBD Spatial Master Plan would not be achieved. The responsibility for improvements to the road pavement would revert to Transport for NSW as the road authority but Council would have limited input. Significant reputational damage may result from selection of this option.

The table below compares the primary elements of each option.

Table 2 – Option Elements

Element	Option				
	1	2	3	4	5
Reduced median	✓	✗	✗	✗	✗
Footpath widening	✓	✗	✗	✗	✗
Changed travelling lanes	✓	✗	✗	✗	✗
Changed turning movements	✓	✗	✗	✗	✗
Changed traffic signals	✓	✗	✗	✗	✗
Reduced gutter height	✓	✓	✓	✗	✗
Compliant footpath crossfall	✓	✓	✓	✗	✗
New streetlights	✓	✗	✗	✗	✗
New street furniture	✓	✓	✓	✓	✗
New road surface	✓	✓	✓	✓	✗
New footpath pavers	✓	✓	✗	✗	✗

9.5 Monaro Street Upgrade - Detailed Design (Author: Duff/Long) (Continued)

Element	Option				
	1	2	3	4	5
New footpath concrete	x	x	✓	✓	x
Reduced parking spaces	✓	x	x	x	x
Replace water main	?	?	?	x	x
Stormwater upgrade	✓	✓	✓	x	x
CCTV	✓	x	x	x	x
Communications conduits	✓	✓	✓	x	x
Within budget	x	x	✓	✓	✓

The table below summarises the costs, advantages and disadvantages of each option.

Table 3 – Option comparison

Option Description	Cost \$M	Loan Funds \$M	Advantages	Disadvantages
1 Full works	24.2	5.25	<ul style="list-style-type: none"> Aligns with endorsed concept design Meet funding agreement milestones 	<ul style="list-style-type: none"> Insufficient funds
2 Retained footprint	21.6	5.25	<ul style="list-style-type: none"> More affordable than Option 1 Meet funding agreement milestones Deliver improved public facilities 	<ul style="list-style-type: none"> Insufficient funds Footprint and deliverables changed from concept design
3 Reduced scope	18.6	5.1	<ul style="list-style-type: none"> Meet funding agreement milestones Deliver improved public facilities Loan funds less than committed in LTFFP 	<ul style="list-style-type: none"> Footprint and deliverables changed from concept design Potential reputation loss
4 Limited cost	12	0	<ul style="list-style-type: none"> Loan funding not required Expend grant funds 	<ul style="list-style-type: none"> Minimal outcomes delivered Reputation loss Future risks of replacing water main

9.5 Monaro Street Upgrade - Detailed Design (Author: Duff/Long) (Continued)

Option Description	Cost \$M	Loan Funds \$M	Advantages	Disadvantages
5 Do nothing	2	0	<ul style="list-style-type: none"> • Loan funding not required • No disruption to business 	<ul style="list-style-type: none"> • No street improvement • Return of grant funding • Reputation loss

Risk/Policy/Legislation Considerations

The risks to this project include:

- Delays in inviting tenders will limit the ability to meet funding agreement milestones.
- Approval delays from TfNSW, who are the road authority for the final design.
- Inability to expend the balance of grant funds by the revised milestone date (and risk losing the funding).
- Future construction contractor availability and scope limitations due to escalating industry costs.
- Reputational damage depending on which option is selected
- Confirmation and funding of water main replacement
- Risk that Regional NSW may determine some funds expended to be returned

Financial, Budget and Resource Implications

The cost estimates provided as part of the detailed design contract indicate a significant shortfall in the cost of the preferred design.

Continuation with the design as per Option 1 or Option 2 is not possible without additional funding from grants or loans. It is not envisaged that additional grants, or loans, are available in the time required to proceed to tender to meet the funding milestones.

Withdrawal of the loan funding committed in the current Long Term Financial Plan would leave insufficient funding to provide an outcome consistent with existing funding agreements or community expectations.

Retention of the commitment to loan funding and expenditure of the remaining grant funding will allow delivery of a project with reduced scope, pending the assessment of construction tenders.

Links to QPRC/Regional Strategic Plans

The upgrade of Monaro Street is identified in the Queanbeyan CBD Place Plan report as Priority Project Area #6.

This project aligns with the following Community Strategic Plan objectives:

- 1.3 – our public and community places are inviting, accessible, encourage participation and are well maintained.
- 2.1 – our city, town and village centres are dynamic and thriving places that attract economic activity through the revitalisation of centres, focus on tourism and improved digital connectivity.

9.5 Monaro Street Upgrade - Detailed Design (Author: Duff/Long) (Continued)

- 4.1 – our transport network and infrastructure is safe, supports a zero emissions target and allow for ease of movement throughout Queanbeyan-Palerang and across the ACT border and region.



Conclusion

Options 1 and 2 exceed Council's budget. Option 4, limiting the cost to eliminate loan funding, will not provide an outcome which achieves any of Council's objectives for this project; it will only expend grant funds. Option 5, doing nothing, will forgo the ability to make improvements in the Queanbeyan CBD, potentially for an extended period.

Option 3 provides Council with the opportunity to implement actions from its adopted CBD Spatial Masterplan and Place Plan. Whilst the scope of Option 3 is reduced from what was originally envisaged, it does allow for increased amenity in the CBD and utilisation of grant funding. Subject to a further report, allocation of funding from the water fund for replacement of the watermain will permit more of the original intent of the project to be completed.

It is proposed that affected property owners and business operators will be consulted whilst documentation for a construction tender is prepared during February 2025, pending Council confirmation of the preferred option. Tenders would then be invited by open tender in March 2025 with the intent to commence construction in July 2025.

Attachments

- | | |
|---|---|
| Attachment 1
 | Monaro Street Upgrade - Landscape design - Option 1 (<i>Under Separate Cover</i>) |
| Attachment 2
 | Monaro Street Upgrade - Landscape design - Option 2 (<i>Under Separate Cover</i>) |

9.6 Investment Report - December 2024 (Ref: ; Author: Monaghan/Ogilvie)

File Reference: 43.6.5-01

Recommendation

That Council:

1. **Receive the Investment Report for the month of December 2024.**
 2. **Note the investment return for December 2024 was \$1,238,470.**
 3. **Note the investment portfolio has been made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2021) and Queanbeyan-Palerang Regional Council's Investment Policy.**
-

Summary

This report presents the investment result for December 2024.

Background

In accordance with Clause 212 of the Local Government (General) Regulation 2021, the Investment Report is presented to Council monthly.

Report

A list of Council's cash and investments held on 31 December 2024 is detailed in the attached Investment Report Pack, which reports interest income received/accrued for the month plus Unit Trust Market Value Changes a total Return for Month of \$1,238,470 for December 2024 (refer to page 3 of 17, Table 1: Budget vs Actual Interest Income 1 July 2024 to 30 June 2025).

Market Update – The current Reserve Bank of Australia (RBA) cash rate has been 4.35% since 11 August 2023. The next RBA meeting is scheduled for the 17-18 February 2025.

Environmental Awareness - Market Forces is a campaign group focusing on environmental protection by exposing institution's financing projects that have a negative environmental impact. They have assessed over 115 banks, mutuals and credit unions to determine their position on lending to or investing in the fossil fuel (coal, oil, and gas) industry. Council's investment advisor, Laminar Capital Pty Ltd has applied Market Forces' findings to Council's current investment portfolio with the results outlined in Section 5 of the attached Investment Report Pack. Laminar Capital's services are provided to council on a fee for service basis.

Institutions that lend to the fossil fuel industry can mitigate some of the impact by offering products that are environmentally aware.

The Climate Bonds Standard Board operates as an advisory committee of the Climate Bonds Initiative Board and oversees the development of the Climate Bonds Standard. The Climate Bonds Standard and Certification Scheme is a labelling scheme for bonds and loans. Rigorous scientific criteria ensure that bonds and loans with Certification are consistent with the 2 degrees Celsius warming limit in the Paris Agreement.

The scheme is used globally by bond issuers, governments, investors, and financial markets to prioritise investments which genuinely contribute to addressing climate change.

9.6 Investment Report - December 2024 (Ref: ; Author: Monaghan/Ogilvie) (Continued)

The portfolio fossil fuel summary information is shown in Table 5 of the attached Investment Report Pack.

On 31 December 2024, Council held \$126 million in non-fossil fuel investments.

Risk/Policy/Legislation Considerations

Council has a fiduciary responsibility to exercise the care, diligence, and skill that a prudent person would exercise in managing the affairs of other persons.

Council's investments, as listed in Table 2 of the attached Investment Report Pack, comply fully with section 625 of the Local Government Act 1993, clause 212 of the Local Government General Regulations 2021, and Council's Investment Policy.

Certified by Tracy Sligar, Responsible Accounting Officer, 9/1/2025.

The Investment Policy is due for review in April 2025.

Financial, Budget and Resource Implications

For July to December 2024 Council's portfolio produced an annualised rate of return of 5.71%, outperforming the benchmark Bank Bill Index by 1.24%.

On 31 December 2024, Council's Investment portfolio was \$293,579,179.

Council's investment return as at the end of December 2024 was \$7,799,104 compared to the original budget of \$3,525,000. The majority of this income is restricted to water, sewer, waste and developer contribution funds. Investment returns are being monitored and may result in a budget adjustment.

Of the total \$293.4 million investment portfolio, Council holds \$32.9 million in the TCorpIM long-term growth fund (LTGF) and medium-term growth fund (MTGF).

The LTGF issued a special distribution in July 2024 of \$309,925 and \$220,542 in September and the MTGF issued a special distribution in September of \$270,524 which was reinvested into the funds.

For December 2024 the LTGF returned \$17,894 and the MTGF returned \$56,041. The following table shows the funds' performances since the original deposit.

	LTGF \$	MTGF \$
2017-18	981,891	-44,845
2018-19	1,160,462	635,485
2019-20	21,702	37,815
2020-21	2,557,413	927,076
2021-22	-1,300,450	-742,711
2022-23	1,692,084	658,145
2023-24	1,819,166	730,982
2024-25		
July	539,422	228,229
August	74,169	13,828
September	244,071	90,738
October	-80,792	-77,180
November	533,011	186,559
December	17,894	56,041
2024-25 YTD Total	1,327,775	498,215

9.6 Investment Report - December 2024 (Ref: ; Author: Monaghan/Ogilvie) (Continued)

While these funds are exposed to additional investment risks to generate higher potential returns, they are structured with longer term time horizons. The minimum advised investment time frame for the MTGF is 5+ years and 10+ years for the LTGF.

Paired with cash asset classes, these growth assets form a diversified portfolio within the restrictions of the Investment Policy.

Council's cash and investment balance is made up of restricted and unrestricted funds. Restrictions can be external e.g. Developer Contributions, or internal e.g. by resolution of Council. Restricted investments cannot be used for general purpose expenses as they are either subject to some form of external legislative or contractual obligation or are dedicated to future Council commitments.

The following table shows the 31 December 2024 Cash and Investments balance by fund and by restriction:

Fund	\$
General	95,299,325
Waste	23,775,662
Water	62,267,604
Sewer	106,634,843
Trust	5,108
SEWOL	267,316
Unrestricted*	5,329,321
Total Cash & Investments	293,579,179

Restriction	\$
Unexpended Loans	550,271
Developer Contributions	74,863,823
Unexpended Grants	25,898,301
External Restrictions (Other)	158,102,743
Internal Restrictions	23,025,787
DoE - Compensation	5,808,932
Total Restrictions	288,249,857
Unrestricted*	5,329,321
Total Cash & Investments	293,579,179

*Unrestricted funds are a working balance and fluctuate over time as Council's Operational Plan is carried out during the financial year.

Attachments

Attachment 1 Investment Report Pack - December 2024 (*Under Separate Cover*)



File Reference: 52.5.4

Recommendation

That:

1. Council endorse the following Policies and place on public exhibition for 28 days commencing 3 February 2025:
 - Social Media Policy
 - Media Policy
 - Petition Policy
 - Related Party Disclosures Policy
 - Anti-Fraud and Corruption Policy
 - Boundary Fences Adjoining Council Public Reserves Policy
 2. If no submissions are received, the Policies be adopted.
 3. The following Policies be moved from Strategic to Operational:
 - Playground Management Policy
 - Activity Cost Attribution and Distribution of Governance Policy
-

Summary

The attached Strategic Policies have undergone a review by the relevant business units and as a result, some amendments have been made.

The intent of the Policies as they currently exist have not changed, but rather reflects updated best practice and timely revisions. Each Policy has been attached with track changes, so that edits are clear and then a clean copy for ease of reading the final version.

Background

Council must review all local approvals and Orders as well as Policies within 12 months of an election taking place in accordance with the Office of Local Government's Post Election Guide for Councils. <https://www.olg.nsw.gov.au/wp-content/uploads/2024/08/Post-election-Guide-for-Council.pdf>

9.7 Policy Review (Ref: ; Author: Ryan/Ison) (Continued)

Report

The following policies have undergone a review by staff and changes (if any) are outlined below:

1. Social Media Policy

This policy has had minor amendments to update position titles (CEO to GM) throughout the policy and change an incorrect reference from social media platforms to social media accounts.

2. Media Policy

This policy has been enhanced through the addition of sections from the NSW Office of Local Government Model Media Policy that relate to use of media during emergencies, standards of conduct, media engagement in the lead up to elections, and compliance with the policy. The policy has also had minor changes to update position titles throughout the policy.

3. Petition Policy

This policy has been amended to more clearly express roles and responsibilities in respect to petitions and to better outline processes, with title changes as necessary.

4. Anti-Fraud and Corruption Policy

This policy sets out QPRC's risk-management approach to minimising fraud and corruption in the workplace in all forms. The policy identifies relevant legislation that applies to the operation of Council, as well as identifying key roles and responsibilities of executive staff. The policy also provides an overview of controls and preventative measures adopted and put in place to prevent corruption and fraud across the organisation at all levels.

There are no substantial changes to the policy or any of its core objectives. Terminology and definitions have been updated to remain clear, relevant, consistent and in-line with industry best practice. Wording and terminology have also been updated to remain consistent with other Council policies.

5. Boundary Fences Adjoining Council Public Reserves Policy

This policy sets out Council's approach to managing fencing on QPRC land and other public reserves adjoining private property. The aim is to establish fair, transparent consistent approach to managing fencing along these shared boundaries. The policy is also in-line with the legislative provisions under the Dividing Fences Act 1991 (NSW).

Under the Act, QPRC is generally exempt from making a contribution towards shared boundary fencing as a public authority. This is in recognition of Council's unique position as an authority managing large areas of land, and the practical constraints and limitations on resources when dealing with public money. The policy sets out a clear and consistent approach for Council to respond to contribution requests from adjoining owners. No changes to the core principles to the policy have been made, other than to update some of the terminology to remain consistent with QPRC's organisational structure.

6. Related Party Disclosures Policy

This policy is required by legislation. Only minor amendments were made, mainly titles of roles.

9.7 Policy Review (Ref: ; Author: Ryan/Ison) (Continued)

7. Playground Management Policy

There are more than 80 playgrounds across the Local Government Area, and this policy seeks to ensure all QPRC playgrounds are managed in accordance with Australian standards. It includes a regime of inspection and maintenance, and notes updated legislative requirements. The policy is operational in nature and provides details required for appropriate asset inventory and audit. It also includes some aspects to be considered in the development of new playgrounds.

The Policy is an operational procedure and this report seeks to move it to an Operational Policy. The responsibility for playground management sits in the Community, Arts and Recreation.

Reports on Council's Playground asset inventories, safety and shade audits, risk assessment for the purposes of establishing priorities for projects for budget and grant submissions, will remain as Strategic level decisions that are presented to Council for determination.

8. Activity Cost Attribution and Distribution of Governance Policy

This Policy is an internal process and operational procedure, and this report seeks to move it to an Operational Policy. The Chief Financial Officer is currently working on updating this as part of the 2025/26 budget preparation process.

Risk/Policy/Legislation Considerations

The legislative considerations for each Policy are indicated within the Policy document itself.

Financial, Budget and Resource Implications

Any financial or budget implications associated with the abovementioned policies are outlined within the body of each Policy.






Links to QPRC/Regional Strategic Plans

Strategic Pillar 5. Capability: Contemporary civic leadership and governance that is open, transparent and accountable.










Conclusion

Within 12 months of an election, Council must review all Policies. This process is underway and it is recommended that revised versions of the above policies be exhibited for public comment before being formally re-adopted.

Attachments

 Attachment 1	Draft QPRC Social Media Policy - with tracked changes (<i>Under Separate Cover</i>)
 Attachment 2	Draft QPRC Social Media Policy (<i>Under Separate Cover</i>)
 Attachment 3	Draft QPRC Media Policy - with tracked changes (<i>Under Separate Cover</i>)
 Attachment 4	Draft QPRC Media Policy (<i>Under Separate Cover</i>)
 Attachment 5	Draft QPRC Petition Policy - with tracked changes (<i>Under Separate Cover</i>)

9.7 Policy Review (Ref: ; Author: Ryan/Ison) (Continued)

- Attachment 6  Draft QPRC Petition Policy (*Under Separate Cover*)
- Attachment 7  Draft QPRC Anti-Fraud and Corruption Policy - with tracked changes (*Under Separate Cover*)
- Attachment 8  Draft QPRC Anti-Fraud and Corruption Policy (*Under Separate Cover*)
- Attachment 9  Draft QPRC Boundary Fences Adjoining Council Public Reserves Policy with tracked changes (*Under Separate Cover*)
- Attachment 10  Draft QPRC Boundary Fences Adjoining Council Public Reserves Policy (*Under Separate Cover*)
- Attachment 11  Draft QPRC Related Party Disclosures Policy with tracked changes (*Under Separate Cover*)
- Attachment 12  Draft QPRC Related Party Disclosures Policy (*Under Separate Cover*)
- Attachment 13  QPRC Playground Management Policy (*Under Separate Cover*)
- Attachment 14  QPRC Activity Cost Attribution and Distribution of Governance Policy (*Under Separate Cover*)

9.8 Register of Declarations of Pecuniary Interests and Other Matters -
Councillors and Designated Persons (Ref: ; Author: Ryan/Flint)

File Reference: 52.7.3

Recommendation

That in accordance with s440AAB of the Local Government Act (1993), the Register of Annual Returns of Disclosures of Pecuniary Interest and Other Matters by Councillors be tabled.

Summary

All Councillors and Designated Staff are required under section 440AAB of the Local Government Act (1993) to lodge by 30 September each year, an annual return for disclosures of their pecuniary interests and other matters.

The Register of Annual Returns is required to be tabled at the first Council meeting after all returns are received.

Given 2024 was a Local Government Election Year, the Office of Local Government's Post-Election Guide for Councils stipulates that within three months of an election taking place, Disclosures by Councillors must be tabled. Disclosures are then to be made available on the website and made available by appointment at any Council Office for viewing.

Background

Councillors and Designated Staff were required to submit their annual returns for the period 1 July 2023 to 30 June 2024 by 30 September 2024. For those staff who had not been employed by Council for the full year, their return period was to be from their date of commencement to 30 June 2024. All Disclosures at this time were returned and tabled at the 11 September 2024 Council Meeting (**Resolution 444/24**).

As part of this Resolution, the Disclosures by returning Councillors were also tabled however this report serves to capture and formally table Disclosures made under the same legislative provision by the addition of the newly elected Councillors.

The information in the declarations may be updated or corrected at any time by submitting a fresh return.

Report

The register of returns for all Councillors are now tabled in accordance with s440AAB of the Local Government Act. All Disclosures were submitted to the General Manager within the three-month post-election period.

Additionally, in accordance with the Information Privacy Commissioner and Office of Local Government's advice, returns are also be displayed on the Council website.

9.8 Register of Declarations of Pecuniary Interests and Other Matters - Councillors and Designated Persons (Ref: ; Author: Ryan/Flint) (Continued)

Risk/Policy/Legislation Considerations

This report and returns being tabled will ensure Council complies with section 440AAB of the Local Government Act and the Office of Local Government's Post-Election Guide for Councils, published in August 2024.

Financial, Budget and Resource Implications

Nil

Links to QPRC/Regional Strategic Plans

Strategic Pillar 5. Capability: Contemporary civic leadership and governance that is open, transparent and accountable.

- 5.1 Our community is serviced by an efficient, effective and innovative Council.
- 5.2 Council is an open, accessible and responsive organisation.

Conclusion

The tabling of the Councillors Disclosures within three months of the 2024 Local Government Election satisfies the above-mentioned provisions of the Local Government Act 1993 and OLG Post-Election Guide for Councils.

All Returns are now available for viewing on the Council website and by appointment in any Council Office.

Attachments

Nil

10.1 Fines Amendment (Parking Fines) Bill 2024 and Draft Regulations (Ref: ;
Author: Ormella/Corey)

File Reference: 3.3.1-01

Recommendation

That the report be received for information.

Report

On 14 November 2024 the NSW State Government made legislative changes to the way parking fines are issued. The Fines Amendment (Parking Fines) Bill:

- Requires Councils to attach an on-the-spot notification to the vehicle.
- Requires Councils to take photos of offences and make them available for Revenue NSW to provide to drivers.
- Provides limited exceptions where an on-the-spot notification is not required, for example where it may be unsafe or hazardous for a ranger to do so.
- Invalidates 'repeat' ticketless parking fines, where drivers can be fined multiple times for the same offence before they even become aware of the first infringement.
- Introduces data reporting rules to evaluate if further reforms are necessary.

QPRC was one of many NSW Councils who voluntarily implemented these changes when the proposed legislative changes were first discussed in March 2024. We are still using the Print and Post system where fines are automatically uploaded to Revenue NSW using a third-party app (Duncan Solutions- AutoIssue). The fines are issued to customers directly by Revenue NSW.

Council Rangers' provide on the spot notification in the form of a postcard that is placed on the windscreen of the vehicle (as shown in Attachment 1). There are limited exceptions to this requirement based purely around safety and WHS concerns for staff. Where it is unsafe to do so, Rangers are not required to leave a notification. Where notification is unable to be left the officer will record the reasons in the notes section of the Penalty Notice. The safety of our Rangers is of the utmost importance while undertaking a difficult and important community safety role.

Rangers were already required to take photos of all offences and have been uploading these to Revenue NSW to provide to drivers for a number of years. Additionally, rigorous internal procedures are in place to prevent repeat parking fines. These practices have been in place since the introduction of ticketless parking in 2020 and will continue.



To continue to improve our parking infringement systems we have completed the transition to the AutoIssue system which instantly uploads to NSW Revenue. This means fines are issued very soon after the offence. The ease of use and integration of the system have improved work productivity allowing the team to focus on other matters. Additionally, the enhanced reporting has allowed for better management of the parking enforcement programs.

As always it should be noted that the primary purpose of Council's parking enforcement program is to increase community safety on and around our roads. Much of our work is in

10.1 Fines Amendment (Parking Fines) Bill 2024 and Draft Regulations (Ref: ; Author: Ormella/Corey) (Continued)

school zones, focused on keeping children safe. We also aim to increase turnover of parking in the CBD to support local businesses and monitor accessible carparking spaces to ensure fairness and inclusivity for all community members.

Attachments

- Attachment 1  Letter from The Hon Courtney Houssos MLC re Fines Amendment (Parking Fines) Bill 2024 (*Under Separate Cover*)
- Attachment 2  Notification Postcard (*Under Separate Cover*)

10.2 Jerrabomberra Traffic Campaign - Project Update (Ref: ; Author: Duff/de Jongh)

File Reference: 104869

Recommendation

That the report be received for information.

Report

Council was awarded \$2 million under the 'Investing in Our Communities Program' for the Jerrabomberra Traffic Campaign project.

The program is funded by the Commonwealth Department of Infrastructure, Transport, Regional Development, Communication and the Arts. This project was reported to Council on 24 July 2024 (**Resolution 350/24**).

An original project scope was determined through meetings with representatives from the Jerrabomberra Residents Association (JRA), previous project consultations and other feedback from the Jerrabomberra Community.

The original scope focused on Edwin Land Parkway between Jerra Circle and Numeralia Drive/Stringybark Drive intersections. The aim was to support and promote active transport between both sides of Jerrabomberra by slowing vehicles in the focus area with the following components of work:

1. Replacement of the current roundabout at Edwin Land Parkway, Numeralia Drive and Stringybark Drive with traffic signals.
2. Installation of a pedestrian fence (or similar) at the western end of Edwin Land Parkway between Jerrabomberra Circle and the existing pedestrian crossing.
3. Installation of at least two pedestrian walk signs on approach to the existing crossing.
4. Installation of at least two flashing slow down, pedestrian crossing warning signs at each approach to the mid-block crossing point.
5. Introduction of speed cushions on Edwin Land Parkway between the two roundabouts.

Further traffic analysis was completed (speed, crash data and pedestrian activity) together with cost estimation of the proposed treatments.

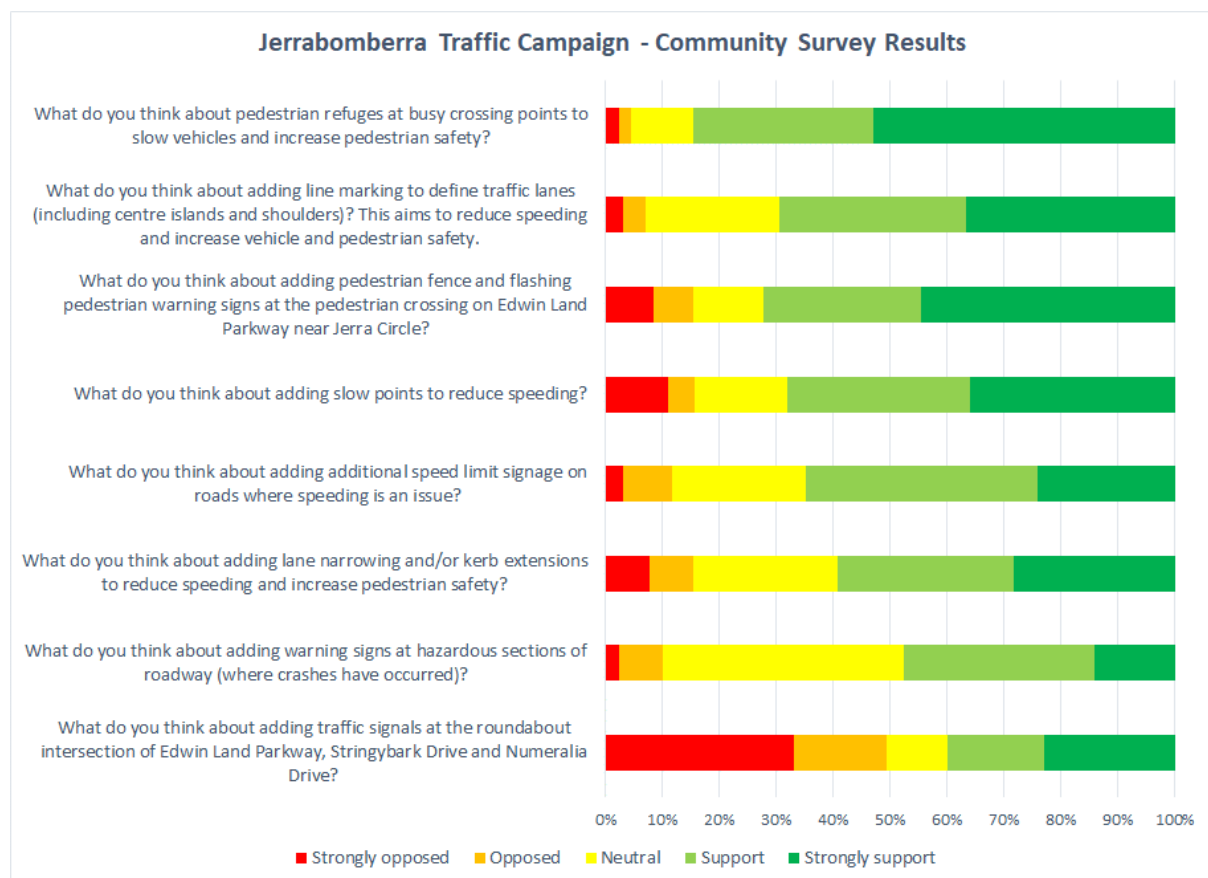
A key risk item identified was whether the entire scope could be delivered within the \$2M budget. A specialist consultant was engaged to develop concept designs and bill of quantities to inform more accurate costs for the Edwin Land Parkway location. The estimate returned \$3.2M just for traffic signals, far exceeding the total available project budget.

Analysis of the existing traffic also determined that the intersection would perform better for vehicles in its existing roundabout configuration as opposed to traffic signals. Based on existing traffic and pedestrian volumes, the intersection does not meet TfNSW criteria for traffic signals

Alternative scopes of work were then identified to address concerns raised in the community with vehicle speed within the suburb. Proposed treatments for Local Area Traffic Management (LATM) were proposed as per the Austroads Guide to Traffic Management Part 8: Local Area Traffic Management.

10.2 Jerrabomberra Traffic Campaign - Project Update (Ref: ; Author: Duff/de Jongh)
(Continued)

A list of these alternatives, as well as the original scope was put out on public consultation via YourVoice from 20 August 2024 to 18 September 2024. The results of the community survey are summarised in the following figure.



Most options received positive feedback from the community. The traffic signals at the intersection of Edwin Land Parkway, Stringybark Drive and Numeralia Drive were opposed by more submissions than those that supported them.

Follow up meetings were held with representatives from the JRA on 19 July and 25 October 2024 to discuss the outcomes of the community consultation and scope assessment.

As a result of analysis of the original scope and alternatives, as well as consultation with the community and in principle support from JRA representatives, the following scope revision is now proposed for the Jerrabomberra Traffic Campaign:

1. Traffic signals should not be pursued at the intersection of Edwin Land Parkway, Stringybark Drive and Numeralia Drive. This is because the signals cannot be constructed within the project budget, do not meet the warrants (criteria) for vehicle or pedestrian traffic, are opposed more than supported by the community and do not improve traffic flows at the intersection under current or future traffic scenarios.
2. Safety improvements should be made to the pedestrian crossing on the eastern leg of the Edwin Land Parkway, Stringybark Drive, Numeralia Drive roundabout. This is expected to include enlarging the splitter island on the roundabout, providing a pedestrian crossing through the splitter island with pedestrian holding rails.

**10.2 Jerrabomberra Traffic Campaign - Project Update (Ref: ; Author: Duff/de Jongh)
(Continued)**

3. The existing pedestrian crossing on Edwin Land Parkway near Jerra Circle should be improved by installing pedestrian fence (or similar), installing pedestrian walk signs and flashing slow down signs on approach to the existing crossing.
4. Local Area Traffic Management treatments should be assessed at appropriate locations on the street network throughout Jerrabomberra. The strategy for proposed treatments includes consideration for the following:
 - a. Separation opportunities between the vulnerable road user (pedestrians and cyclists) and cars by:
 - i. Well defined lanes centralised in the road pavement.
 - ii. Kerb extensions.



Figure 1: Example kerb extensions.

- b. Midblock pedestrian refuges, both with and without kerb extensions, defining lanes and providing crossing points that minimise time that a pedestrian is on the road at the following locations:
 - i. Edwin Land Parkway – near Adina Court.
 - ii. Brudenell Drive – between Stringybark Drive and Acacia Drive.
 - iii. Halloran Drive – near Jerrabomberra Hill Road.
 - iv. Bicentennial Drive – between Mariners Court and Forest Drive (South).
 - v. Stringybark Drive – near Iron Bark Circuit.
 - vi. Bicentennial Drive – near Nicholii Loop.
 - vii. Brudenell Drive – between Walker Crescent (East) and Gabriel Avenue (East).

10.2 Jerrabomberra Traffic Campaign - Project Update (Ref: ; Author: Duff/de Jongh) (Continued)



Figure 2: Example midblock pedestrian refuge island.

- c. Pedestrian refuge islands and kerb extensions located at intersections that both narrow and separate the lanes with horizontal chicane type structures. The works will also provide refuges for pedestrians to cross. Proposed locations are:
- i. Bicentennial Drive and Brudenell Drive.
 - ii. Brudenell Drive and Stringybark Drive.



Figure 3: Example pedestrian refuge islands and kerb extensions at intersection.

- d. Line marking to delineate road median and shoulders (in conjunction with lane narrowing and kerb extensions where appropriate) on the following roads:
- i. Limestone Drive from Halloran Drive to Jerra Circle.
 - ii. Brudenell Drive from Jerrabomberra Parkway to Stringybark Drive.
 - iii. Waterfall Drive from Bicentennial Drive to Tamarind Place.
 - iv. Halloran Drive from Carolyn Jackson Drive to Limestone Drive.
 - v. Halloran Drive from Limestone Drive to Unwin Avenue.
 - vi. Brudenell Drive from Stringybark Drive to Bicentennial Drive.
 - vii. Carolyn Jackson Drive from Laneway to Halloran Drive.
 - viii. Stringybark Drive (entire length).
 - ix. Halloran Drive from Unwin Avenue to Numeralia Drive.
 - x. Numeralia Drive (entire length).

**10.2 Jerrabomberra Traffic Campaign - Project Update (Ref: ; Author: Duff/de Jongh)
(Continued)**

- e. Slow points at the following locations:
- i. Morella Avenue (between Uralba Court and Elouera Court).
 - ii. Waterfall Drive (near Teak Place).



Figure 4: Example slow point.

- f. Warning signs where warranted:

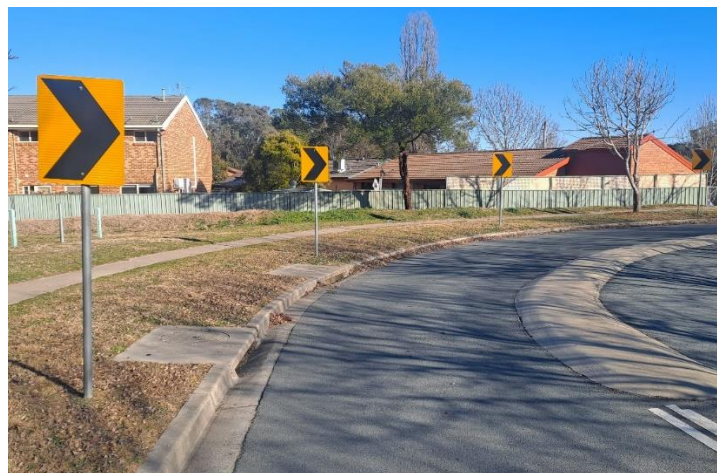


Figure 5: example warning signs

The next steps and timeline are summarised below:

1. Variation to funding body advising proposed change in scope – January 2025
2. Design and prioritisation of alternative solutions within \$2m budget – February 2025
3. Final review of proposed scope of work with JRA – March 2025
4. Report to Council confirming the final scope of work – April 2025
5. Construction procurement – May 2025
6. Commence work on site – June 2025
7. Estimated completion – Late 2025

Council staff will continue to consult with residents who may have treatments implemented near their properties once designs have been developed for the revised scope. The wider community will also be informed of the works prior to construction.

Attachments

Nil

10.3 Summary of Road Renewal and Maintenance Activities - 2nd Quarter 2024/25
(Ref: ; Author: Duff/Harris)

File Reference: 31.1.98-02

Recommendation

That the report be received for information.

Report

Maintenance Grading of Unsealed Roads

The monthly grading schedule and unsealed road maintenance grading policy is published on Council's website <https://www.qprc.nsw.gov.au/Services/Roads-and-Footpaths#section-2>

The following table shows the maintenance grading works completed by Council and its Contractors between 1 October 2024 and 31 December 2024.

Roads with patch-grading works are not included in the table. The term patch-grading refers to short sections of grading to resolve a localised defect rather than grading a longer length of road.

Road Name	Completion Date	Length Graded (km)
Creek Close	3/10/2024	0.9
Burden Drive	4/10/2024	4.05
Old Mill Road	9/10/2024	3.75
Lucky Pass Road	11/10/2024	6.33
Urila Road	16/10/2024	18.31
Taradale Road	16/10/2024	3.21
Fisher Road	17/10/2024	1.78
Telegraph Hill Road	21/10/2024	0.86
Mooneys Road	22/10/2024	1.55
Tudor Valley Road	23/10/2024	9.54
Millpost Lane	24/10/2024	2.93
Plummers Road	29/10/2024	1.28
Monga Lane	30/10/2024	11.3
Hoskinstown Road	05/11/2024	12.93
Harolds Cross Road	07/11/2024	5.04
Sawyers Ridge Road	14/11/2024	9.77
Rossi Road	18/11/2024	6.14

10.3 Summary of Road Renewal and Maintenance Activities - 2nd Quarter 2024/25

(Ref: ; Author: Duff/Harris) (Continued)

Road Name	Completion Date	Length Graded (km)
Brightside Road	18/11/2024	1.36
Nerriga Road	19/11/2024	4
Webbs Road	19/11/2024	1.49
Harts Road	20/11/2024	1.95
The Forest Road	24/11/2024	1.34
Hereford Hall Road	25/11/2024	8.95
Bede Road	25/11/2024	0.56
Forest Lane	25/11/2024	0.77
Forbes Creek Road	27/11/2024	9.87
Halls Lane	27/11/2024	4.1
Hospital Hill Road	28/11/2024	1
Stoney Ridge Road	28/11/2024	1.21
Dirty Butter Creek Road	28/11/2024	0.26
Del Ponte Lane	29/11/2024	0.38
Mathews Lane	02/12/2024	0.94
Majors Creek Mountain Road	04/12/2024	2.50
Church of England Cemetery Road	05/12/2024	1.01
Burra Road	06/12/2024	4.22
Gidleigh Lane	10/12/2024	6.57
Parlour Creek Road	11/12/2024	4.65
Cooma Road	11/12/2024	21.41
Williamsdale Road	12/12/2024	4.82
Ingledow Road	12/12/2024	2.55
Vernelly Road	12/12/2024	1.45
Winter Road	13/12/2024	1.51
Corang Post Office Road	13/12/2024	3
Welcome Reef Road	17/12/2024	2.08
Gumms Road	18/12/2024	3.25
Butmaroo Road	19/12/2024	11.49
Tally Ho Road	20/12/2024	4.98
Tallaganda Road	20/12/2024	2.61
Woolcara Lane	23/12/2024	3.2

10.3 Summary of Road Renewal and Maintenance Activities - 2nd Quarter 2024/25

(Ref: ; Author: Duff/Harris) (Continued)

Road Name	Completion Date	Length Graded (km)
Harolds Cross Road	24/12/2024	4.94
Total		224.09

The annual target for road grading of 750km has been divided into quarterly targets as per the table below and remains on track for successful completion. The Q3 and Q4 targets have been recalibrated since the last report to recognise expected resource capacity through January when many staff are on leave.

By Quarter (24/25)	Target (km)	Actual (km)	Variance (km)
Quarter 1 (July to September)	175	175.22	+ 0.22
Quarter 2 (October to December)	200	224.09	+ 24.09
Quarter 3 (January to March)	175		
Quarter 4 (April to June)	200		
Total	750	399.31	+ 24.31

Resheet Unsealed Roads

The following table shows the completed Resheet works completed by Council and its Contractors between 1 October 2024 and 31 December 2024 as per the Local Roads Resheeting budget.

Road Name	Completion Date	Length of Resheet (km)
Lucky Pass Road	10/10/2024	0.78
Urila Road	16/10/2024	1.15
Tudor Valley Road	23/10/2024	1.5
Mathews Lane	02/12/2024	0.7
Burra Road	06/12/2024	0.8
Parlour Creek Road	19/12/2024	1.0
Total		5.93

The annual target of 15km has been divided into quarterly targets as per the table below and remains on track for successful completion:

By Quarter (24/25)	Target (km)	Actual (km)	Variance (km)
Quarter 1 (July to September)	3.75	1.68	- 2.07
Quarter 2 (October to December)	3.75	5.93	+ 2.18
Quarter 3 (January to March)	3.75		
Quarter 4 (April to June)	3.75		
Total	15	7.61	+ 0.11

10.3 Summary of Road Renewal and Maintenance Activities - 2nd Quarter 2024/25
 (Ref: ; Author: Duff/Harris) (Continued)

Reseal Local Roads

The following table shows the completed Reseal works completed by Council and its Contractors between 1 October 2024 and 31 December 2024 as per the Local Roads Reseal budget.

Road Name	Suburb	Completion Date	Area of Reseal (m ²)	Length of Reseal (km)
Williamsdale Road	Burra	29/10/2024	53,412	7.63
Candy Road	Burra	30/10/2024	10,917	1.56
Old Cooma Road	Burra	31/10/2024	4,200	0.60
Barnett Drive	Mount Fairy	31/10/2024	7,271	1.04
Constance Road	Jerrabomberra	19/11/2024	1,078	0.15
Reservoir Access	Jerrabomberra	18/11/2024	720	0.10
Barrigan Place	Jerrabomberra	18/11/2024	765	0.11
Evan Place	Jerrabomberra	18/11/2024	548	0.08
Ella Close	Jerrabomberra	19/11/2024	542	0.08
Walter Close	Jerrabomberra	19/11/2024	607	0.09
Aspen Rise	Jerrabomberra	18/11/2024	3,055	0.44
Coora Place	Jerrabomberra	19/11/2024	724	0.10
Nugent Close	Jerrabomberra	19/11/2024	1,531	0.22
Walga Close	Carwoola	21/11/2024	5,660	0.81
Nummerack Close	Carwoola	21/11/2024	2,227	0.32
Lucky Pass Rd	Currawang	08/11/2024	630	0.09
Bass Street	Queanbeyan East	14/12/2024	3,000	0.43
Cameron Road	North Karabar	20/11/2024	4,200	0.60
Donald Road	North Karabar	16/11/2024	8,563	1.22
Woodger Parade	North Karabar	20/11/2024	2,055	0.29
Peony Place	Crestwood	23/11/2024	547	0.08
Surveyor Street	Crestwood	23/11/2024	145	0.02
Agnes Avenue	Crestwood	23/11/2024	1,618	0.23
Morton Street	Crestwood	23/11/2024	10,096	1.44
Kendal Avenue	Crestwood	14/12/2024	2,631	0.38
McKay Drive	Bungendore	26/11/2024	1,942	0.28
Ricketts Place	Bungendore	26/11/2024	2,068	0.30

10.3 Summary of Road Renewal and Maintenance Activities - 2nd Quarter 2024/25
(Ref: ; Author: Duff/Harris) (Continued)

Road Name	Suburb	Completion Date	Area of Reseal (m ²)	Length of Reseal (km)
Brimble Close	Bungendore	26/11/2024	731	0.10
Carnell Close	Bungendore	26/11/2024	730	0.10
Finch Street	Bungendore	26/11/2024	1,568	0.22
Jacombs Street	Bungendore	26/11/2024	1,821	0.26
Majara Street	Bungendore	26/11/2024 & 02/12/2024	4,983	0.71
Chinnery Close	Bungendore	27/11/2024	874	0.12
Hopkins Street	Bungendore	02/12/2024	3,042	0.43
Gibraltar Street	Bungendore	02/12/2024	2,232	0.32
Total			146,733	20.96

The annual target of 33km has been divided into quarterly targets as per the table below and remains on track for successful completion.

By Quarter (24/25)	Target (km)	Actual (km)	Variance (km)
Quarter 1 (July to September)	0.00	0.00	0.00
Quarter 2 (October to December)	16.5	20.96	+4.46
Quarter 3 (January to March)	16.5		
Quarter 4 (April to June)	0.00		
Total	33	20.96	+4.46

Asphalt Resurfacing Roads

The following table shows the completed asphalt resurfacing works between 1 October 2024 and 31 December 2024 under the Local Roads Renewal and LRCI (Local Roads Community Infrastructure) Phase 4 Program.

Road Name	Completion Date	Area of Asphalt (sqm)
Bass Street cul de sac	15/11/2024	662
Paterson Parade cul de sac	19/11/2024	1260
Paterson Street and Bedford Street intersection	22/11/2024	304
Bedford Street	22/11/2024	348
Kendall Avenue	22/11/2024	192
Total		2,766

10.3 Summary of Road Renewal and Maintenance Activities - 2nd Quarter 2024/25 (Ref: ; Author: Duff/Harris) (Continued)

The annual target of 25,000 sqm has been divided into quarterly targets as per the table below and remains on track for successful completion.

Quarter (24/25)	Target (sqm)	Actual (sqm)	Variance (sqm)
Quarter 1 (July to September)	6,250	11,014	+ 4,764
Quarter 2 (October to December)	6,250	2,766	-3,484
Quarter 3 (January to March)	6,250		
Quarter 4 (April to June)	6,250		
Total	25,000	13,780	+ 1,280

Roads Rehabilitation

The new two-year insitu stabilisation contract was awarded to deliver rehabilitation works in November 2024. Preparatory tasks including shoulder grading and geotechnical investigation are in progress. The insitu stabilisation works will start in early February 2025, with a target completion date by 30 June 2025 across the following programs.

- LRCI Phase 4A & 4B – insitu stabilisation projects only
- Roads to Recovery Projects
- RERRF (Regional Emergency Roads Repair Fund)
- QPRC Local Roads Rehab Projects
- RMCC Rehab Projects

Disaster Recovery Funding Arrangement (DRFA) Projects

The following table shows the completed DRFA works completed by Council and its Contractors between 1 October 2024 and 31 December 2024.

Road Name	Works Complete	Value
Butmaroo Fire Trail	Isolated resheeting and heavy maintenance grade	\$182,409
Wild Cattle Flat Road	Replace existing damaged pipes in culvert	\$83,209
Araluen Street	Repaired scour damage	\$2,419
Sawyers Ridge Road	Removed debris from culvert	\$8,678
Reservoir Lane	Removal of debris from mitre drain and table drain scour repair	\$21,719
Tudor Valley Road	Replace gravel	\$10,115
Little River Road	Removal of debris from under bridge structure	\$13,474
Emu Flat Road	Repair gravel washed area	\$4,474
Sandholes Road	Install pipes	\$20,000
Forbes Creek Road	Repair table drain erosion, repair road cross gutters, repair drain damage, maintenance grade	\$155,126
Harold's Cross Road	Maintenance grade	\$8,828
Larbert Road	Repair table drain erosion, repair causeway damage and embankment slip, gravel patching	\$113,660

10.3 Summary of Road Renewal and Maintenance Activities - 2nd Quarter 2024/25

(Ref: ; Author: Duff/Harris) (Continued)

Road Name	Works Complete	Value
Webbs Road	Maintenance grade	\$5,736
Harts Road	Drainage works and isolated resheeting	\$39,346
Hereford Hall Road	Maintenance grade	\$11,443
Stoney Ridge Road	Pipe installation and maintenance grade	\$12,120
Little Bombay Road	Repair table drain scour and install pipes	\$71,920
Stewarts Crossing Road	Drainage repairs	\$17,825
Cooma Road	Repair shoulder damage, table drain damage, mitre drains and maintenance grade	\$112,820
Wyanbene Road	Repair table drain erosion	\$16,973
Corang Post Office Road	Maintenance grade and repair table drains	\$26,090
Tallaganda Road	Isolated resheet and maintenance grade	\$21,622
Tally Ho Road	Repair drainage and maintenance grade	\$65,971
Majors Creek Road	Reinforce washed embankment	\$46,972
Woolcara Lane	Repair table drain scours, isolated resheet and maintenance grade	\$93,960
	Q2 Total	\$1,166,909
	Cumulative (Q1+Q2)	\$1,666,091
	Estimated EOFY Program	\$2,904,890
	Estimated % Complete	57%

Attachments

Nil

10.4 2024 QPRC Business Survey (Ref: ; Author: Richards/Deebank)

File Reference: 11.1.1

Recommendation

That the report be received for information.

Report

QPRC's economic development, tourism and place management programs offer a wide range of services to support the local business community. These include:

- Providing information on Council activities that may impact businesses and seeking feedback to minimise disruption and maximise outcomes of those activities.
- Promoting grant opportunities and providing advice and support on grant applications.
- Providing data on local expenditure, visitation and population demographics, to support business decision-making.
- Hosting capacity-building workshops for businesses and supporting other providers to offer workshops in our region.
- Conducting site visits to understand the business' operations and identify ways for the business to leverage off QPRC's economic development, tourism and place management programs.

In October and November 2024, the Economic Development branch surveyed local businesses. The survey was promoted through email newsletters, Facebook, LinkedIn and at the NSW Small Business Expo in Queanbeyan. Other support providers, including Destination Southern NSW and Enterprise Plus, assisted in promoting the survey to our local businesses through their own channels.

Sixty-six businesses responded to the survey (39 from Queanbeyan, 14 from Braidwood, 11 from Bungendore and 1 outside of region). The businesses ranged from

- Sole traders (30.7%)
- Employing 2-5 people (29%)
- Employing 6-20 people (30.7%)
- Employing more than 20 people (9.6%)

Responding to the question "Over the next two years, how can QPRC best support your business?" participants said

- Promotion (marketing)
- Streamline DA processes/ approvals
- Provide advocacy to state and federal governments
- Continue coach and mentor programs
- Develop showcase events for boutique farm produce/experiences
- Parking
- Reduce costs
- Invest in construction projects

10.4 2024 QPRC Business Survey (Ref: ; Author: Richards/Deebank) (Continued)

An unanticipated outcome of the COVID-19 pandemic has been the fragmentation, duplication and inconsistent delivery of services to local businesses across all levels of government. One notable casualty has been the provision of regular, in-person business events, with many of these events now being held online. QPRC officers are working with other business support providers across the region to improve collaboration and re-establish service delivery and responsibilities by these agencies.

It is intended that the survey will be conducted biennially to identify trends in business sentiment and to inform service delivery planning in the economic development team. Projects of the branch will continue to be evaluated on an ongoing basis by surveying businesses or participants.

At the 18 December 2024 meeting, Council resolved (**Resolution 565/24**) to defer consideration of the formation of a Small Business Advisory Committee. The results of this survey will inform a report and recommendation to Council, to be presented to the 12 February 2025 meeting.

Complete responses to the 2024 QPRC Business Survey are provided as an attachment to this report.

Attachments

Attachment 1

2024 QPRC Business Survey: Insights Summary (*Under Separate Cover*)

10.5 Green Flag Award 2024-25 (Ref: ; Author: Richards/Kaden)

File Reference: 23.1.1-29

Recommendation

That the report be received for information.

Report

The international Green Flag Award is a globally recognised benchmark of excellence in public parks and green spaces. It assesses criteria such as environmental management, community involvement, and overall quality of the green space <https://www.greenflagaward.org/>

For the 2024-25 year, Queanbeyan-Palerang Regional Council was the recipient of two awards from a total of nine awarded to Australian parks.

The achievement in securing this prestigious award for both Queanbeyan Park and Queen Elizabeth II Park for the fourth consecutive year provides a significant accolade for our Council and our community. It recognises Council's commitment to delivering high quality, sustainable public spaces for residents and visitors alike. The award recognises well managed parks and green spaces, whilst setting the benchmark standard for the management of recreational outdoor spaces around the world.

The award highlights the dedication, expertise, and technical skill of teams committed to creating environments that promote community satisfaction and improving the quality of life for everyone who uses them.

The Green Flag Award aims to:

- Ensure that everybody has access to quality green open spaces, irrespective of where the live
- Ensure that these spaces are appropriately managed and meet the needs of the community that they serve
- Establish standards of good management
- Promote and share good practice amongst the green space sector
- Recognise and reward the hard work of managers, staff and volunteers

Staff will be attending the Council meeting to officially present the awards to the Mayor and Council.

Attachments

Nil

10.6 Bi-Annual Compliance Reporting (Ref: ; Author: Ryan/Monaghan)

File Reference: 51.1.2-02

Recommendation

That the report be received for information.

Report

The Office of Local Government (OLG) issues all Councils with a calendar of compliance and reporting activities annually. These activities are statutory obligations required under various pieces of legislation. It is available on the OLG website at:

<https://www.olg.nsw.gov.au/councils/policy-and-legislation/guidelines-and-policy-information-resources-for-councils/council-reporting-calendar-compliance/>

This report outlines compliance and reporting activities relating to Finance and Governance, undertaken for the six-month period to 31 December 2024.

Activity	Due Date	Completion Date
Proposed borrowing return to be submitted to OLG	5 July 2024	5 July 2024
Last day for making rates	31 July 2024	26 June 2024
GST Certificate to be submitted to OLG	31 July 2024	26 July 2024
Councils are required to have a risk management framework and an internal audit function	1 July 2024	1 July 2024
Public Interest Disclosures Report due to NSW Ombudsman	30 July 2024	26 July 2024
Last day for rates to be levied by service of rates notices	1 August 2024	16 July 2024
Compulsory Land Acquisition return due	Annually	5 June 2024
Grants Commission roads, bridges, and general return due	30 August 2024	3 September 2024
ARIC to meet quarterly	Quarterly	17 June 2024 5 September 2024 9 September 2024 9 December 2024
Written Returns of Interest for Councillors and Designated Persons who held office at 30 June 2024	30 September 2024	11 September 2024
Application for Payment of Pensioner subsidy due	6 October 2024	2 October 2024

10.6 Bi-Annual Compliance Reporting (Ref: ; Author: Ryan/Monaghan) (Continued)

Activity	Due Date	Completion Date
Financial Statements to be audited and lodged to OLG with Financial Data Return	31 October 2024	31 October 2024
Council's annual Permissible Income workpapers to be submitted	31 October 2024	31 October 2024
Second quarter rates instalment notices to be sent	31 October 2024	14 October 2024
Annual Report of obligations under GIPA due to the Minister and the Information Commissioner	30 October 2024	8 November 2024 (under extension approval IPC)
Last day for RAO to submit quarterly budget review statement to Council	30 November 2024	27 November 2024
Annual Report is to be placed on the Council's website and notify the Minister	30 November 2024	19 December 2024
State of the Region Report must be presented to and endorsed at second meeting of a newly elected Council and appended to the Annual Report	30 November 2024	27 November 2024
Last day for financial statements to be presented to the public	5 December 2024	13 November 2024
New Councillors written returns of interest to be lodged within three months of being declared elected. General Manager to table returns at next Council Meeting	14 December 2024	29 January 2025
Delivery Program progress report to be presented to Council	6 monthly	18 December 2024
Model Code of Conduct Complaints Statistics to be reported to Council	30 December 2024	In progress

Attachments

Nil

10.7 Sale of Land for Unpaid Rates (Ref: ; Author: Monaghan/Robinson)

File Reference: 43.2.1-30

Recommendation

That the report be received for information.

Report

At its meeting on 27 November 2024, Council resolved (**Resolution 535/25**) to proceed with the sale of land for unpaid rates for eligible properties as listed in an attachment to the November report.

Staff have continued the process to research property information and attempted to contact the property owners and the following actions have been undertaken:

- Second letters were mailed to all property owners with known addresses through registered post. One item has been returned.
- Certificates were prepared and signed by the General Manager for each property certifying the detail of what rates and charges are payable on the land.
- Title searches have been conducted for each property to correctly advertise the sale in the Government Gazette and the Canberra Times.
- The schedule will also be advertised on Council's website in an effort to assist with contacting unknown ratepayers.
- Ian McNamee & Partners have been appointed as Auctioneer and Real Estate Firm.

The auction will take place at the Queanbeyan Bicentennial Hall, 2 May 2025 at 10.00am.

The current list of eligible properties and amounts outstanding is an attachment to this report.

Two properties have been removed from the sale as payment was made, in full.

Attachments

Attachment 1 Government Gazette Advert (*Under Separate Cover*)



Attachment 2 Updated Listing for Sale (*Under Separate Cover*) - **CONFIDENTIAL**

10.8 HSEQ Quarterly Report - 1 October to 31 December 2024 (Ref: ; Author: Batman/Arnold)

File Reference: 41.9.1

Recommendation

That the report be received for information.

Report

This report provides an overview of Health, Safety, Environment and Quality (HSEQ) activities and items of note for Quarter 1 (the period 1 October 2024 to 31 December 2024).

1. Notifiable Incidents
2. All Worker Incidents
3. Workers Compensation Claims Quarter 1 2024-25
4. Wellbeing Initiatives for Quarter 1 2024-25

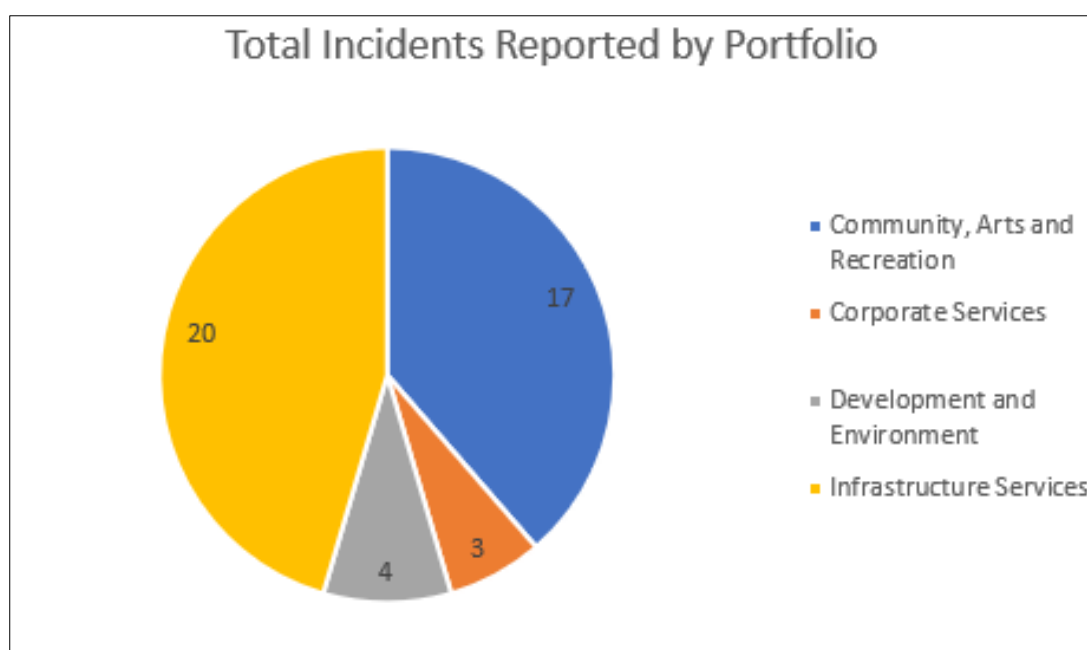
1. Notifiable Incidents

No notifiable incidents for this quarter.

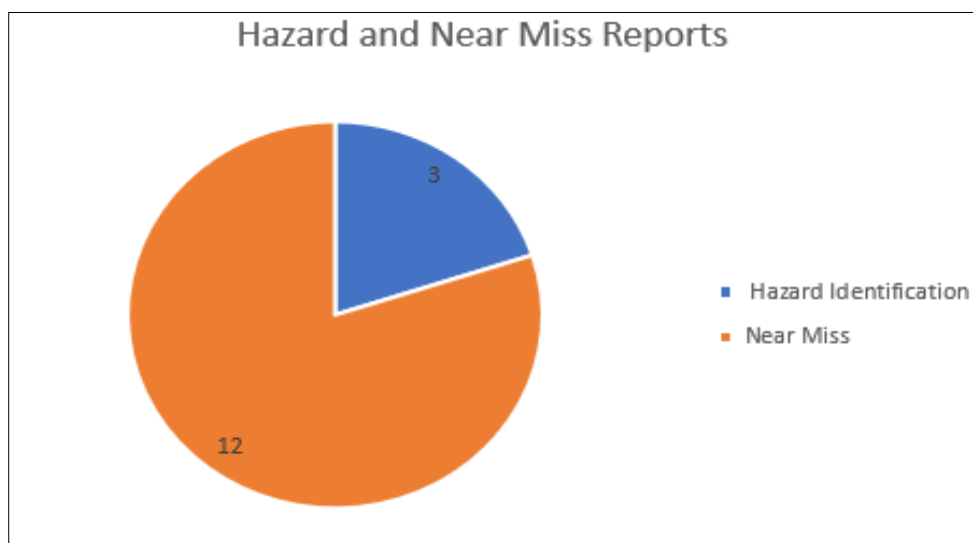
2. All Worker Incidents

There has been a significant increase in the reporting of worker incidents. This does not necessarily indicate an increase of incidents, however as reflected by the number of actual claims which is low; demonstrates improved incident reporting.

During this quarter the Kings Highway incident report for the event that occurred in April 2024 was approved by TfNSW.



10.8 HSEQ Quarterly Report - 1 October to 31 December 2024 (Ref: ; Author: Batman/Arnold) (Continued)



3. Workers Compensation Claims

Directorate	Mechanisms	Status
Infrastructure Services	Physical	2 x Suitable Duties
Community, Arts and Recreation	Psychological	1 x Full Duties 1 x No Capacity
Development and Environment	Nil	Nil
Corporate Services	Nil	Nil

4. Wellbeing Initiatives

- Move4Life is an adult-learning program that helps participants learn options for moving with less strain in their body; at work, at home and at play. Two representatives undertook the 'Train the Trainer' Program and are now qualified to deliver the training in-house to all new employees.
- Mental Health Training sessions were run during this period aimed at all staff levels to provide awareness of what is mental health and to try and reduce the stigma about mental health in the workplace.
- Smart Work Program workshops were run during this period and attended by 43 employees. They gained skills and tools to manage their time, emails and implement task management systems using Outlook.
- 'GM' catch-ups combined with Depot and Office meetings continue providing an opportunity for the outdoor crews and all indoor staff to ask questions and receive updates from the General Manager, People and Culture, and senior staff and ensure facilitated communication and consultation at all levels of QPRC.

Attachments

Nil

10.9 Councillor Workshops (Ref: ; Author: Ryan/Ison)

File Reference: 29 January 2025 reports

Recommendation

That the report be received for information.

Councillor workshop items are published in the Agenda of the next Council meeting. From 12 December 2024 to 22 January 2025, the following workshop was held.

Workshop Date: 22 January 2025

Workshop Items and External Presenter/s (if applicable)
<p>Draft South East and Tablelands Strategic Regional Integrated Transport Plan Presentation by TfNSW on the draft South East and Tablelands Strategic Regional Integrated Transport Plan (SRITP), which is on public exhibition and open for broader community feedback. More information about the draft plan and other resources including local government area summaries is at the project webpage at https://www.haveyoursay.nsw.gov.au/sritp/south-east-and-tablelands</p> <p>Presenters: Vanessa Wilson, Brendan James and Alexandra Lyle; from Transport for NSW (TfNSW)</p>
<p>Monaro Street Upgrade In August 2024 Council agreed to prepare detailed designs and cost estimates for the Monaro Street Upgrade. These plans and options were presented for discussion for the proposal to upgrade the road pavement and promote place activation by, improving pedestrian connectivity, improving lighting, reducing pavement noise and enhancing the Queanbeyan CBD.</p>
<p>Draft Deed of Settlement – Minister Education and Early Learning and QPRC A Deed of Settlement has been prepared that will formalise the return of properties in Bungendore, from the NSW Minister for Education and Early Learning to QPRC. Subject to Council approval, this will provide the legal framework for the current Land and Environment Court proceedings to be discontinued and facilitate the return of Bungendore properties, refurbished and at no cost; to Council ownership.</p>
<p>Community Engagement Strategy A new draft Community Engagement Strategy is being prepared as the overarching guide for how Council will engage with the community. The strategy replaces and combines the Community Engagement and Participation Plan, an out-of-date Community Engagement Strategy, and the Stakeholder and Community Engagement Policy Framework. It has been prepared in line with Office of Local Government guidelines for a Community Engagement Strategy and functions as the Community Participation Plan under the Environmental Planning and Assessment Act 1979.</p>

10.9 Councillor Workshops (Ref: ; Author: Ryan/Ison) (Continued)**Workshop Items and External Presenter/s (if applicable)****Revised Draft Solid Fuel Policy**

Staff have revised the draft Solid Fuel Policy, and have updated to provide clarity of where the policy will be enacted and does not require existing approved heaters to be removed and allows for these heaters to be replaced with new solid fuel heaters in the future. The policy does not apply to existing heaters that have been installed with Council approval. A communications strategy was presented, with public exhibition of the policy closing 3 March.

Briefing on break-ins around QPRC

Unfortunately, the past year and more recently just prior to Christmas, there have been up to 10 reported break-ins, vandalism or security breaches at a number of Council facilities. This update provided an opportunity for staff to advise Council of the investigations, damage assessment, insurance and response plans, including short-term repairs and security improvements such as sensor lighting and cameras, and longer term strategic policies, procedures and work programs in order to increase deterrents and improve security across all facilities and operational sites.

Attachments

Nil

11.1 Local Traffic Committee Meeting Minutes - 3 December 2024 (Ref: ; Author: Duff/Greer)

File Reference: 31.4.1

Recommendations

That Council endorse the 3 December 2024 Local Traffic Committee draft meeting minutes and the associated recommendations as follows:

1. LTC 30/2024 – Approve the Traffic Control Devices Plan, Googong Neighbourhood 2 Town Centre.
2. LTC 31/2024 – Approve the Traffic Control Devices Plan, Tralee Subdivision Stage 2B.
3. LTC 32/2024 – Decline the Traffic Control Devices, Sheedy Lane Timed No Parking.
4. LTC 33/2024 – Approve the 2025 Music by the River and the subsequent traffic guidance scheme for the event.

Summary

This report submits the minutes and recommendations arising from the Local Traffic Committee (LTC) meeting held 3 December 2024, for Councils information and consideration. The LTC is a technical review committee who advises Council on matters within its delegations, to provide an opinion or recommendation as appropriate.

Council may require this advice for certain traffic control management, traffic control devices and facilities. Matters related to state roads or functions not under Council jurisdiction must be referred directly to Transport for NSW or relevant organisation.

The LTC will only review reports that have been prepared by Council staff and submitted to the LTC in accordance with its delegations. The LTC does not undertake investigations of traffic matters or traffic design solutions. However, it can provide comment on such proposals submitted to Council.

Attachments

Attachment 1 LTC Minutes 3 December 2024 (*Under Separate Cover*)



11.2 Bungendore Floodplain Risk Management Committee Meeting Minutes - 5 December 2024 (Ref: ; Author: Duff/de Jongh)

File Reference: 104213

Recommendation

That Council note the minutes of the Bungendore Floodplain Risk Management Committee held on 5 December 2024.

Summary

The Bungendore Floodplain Risk Management (FRM) committee met on 5 December 2024. The attached minutes are submitted for Councils' information. The main objective of an FRM committee is to assist Council in developing flood related studies and plans and to provide advice on priorities for implementation for a specific study area.

The Bungendore FRM committee is currently providing advice on a review of the Bungendore Floodplain Risk Management Study and Plan (FRMSP). An update of the Bungendore FRMSP is required to include land identified in the recently adopted Bungendore Structure Plan which is being investigated for future urban uses beyond the current town boundary. The Bungendore FRMSP will also be updated to comply with recently revised national guidelines for flood estimation.

Funding for the project has been obtained from NSW Department of Climate Change, Energy, the Environment and Water (DCCEE) as part of the 2019/20 NSW Floodplain Management Program.

Worley Consulting have been engaged to produce the updated Bungendore FRMSP. The purpose of this meeting of the Bungendore FRM committee was to review work to date, view updated model results and discuss potential floodplain management options in Bungendore.

The next stages of this project include:

- Flood mitigation options assessment
- Draft Bungendore FRMSP report
- Public Exhibition of the Draft Bungendore FRMSP
- Finalise Bungendore FRMSP

Attachments

Attachment 1  Floodplain Risk Management Committee Meeting Minutes - 5 December 2024 (*Under Separate Cover*)

11.3 Audit, Risk and Improvement Committee Minutes December 2024 (Ref: ;
Author: Ryan/Cakalic)

File Reference: 45.3.1

Recommendation

That Council note the draft minutes of the Audit, Risk and Improvement Committee held on 9 December 2024.

Summary

This report provides the draft minutes of the Audit, Risk and Improvement Committee (ARIC) meeting of 9 December 2024, as confirmed by ARIC members out-of-session.

The minutes are presented in draft form to avoid a three-month lag in reporting, as minutes are not resolved as a true and accurate record until the ARIC 17 March 2025 meeting. Council will be notified if there are any significant changes to the minutes, noting that this is unlikely, due to the minutes having been agreed to out-of-session.

The agenda is set by the ARIC Work Plan which is reviewed annually to ensure coverage of items as required by legislation (Local Government Act section 428A).

The following is a summary of the reports received by the ARIC at its meeting held on 9 December 2024.

- Verbal update on external audit activities by the Audit Office of NSW
- Internal audit activity report by O'Connor Marsden
- Status of agreed audit actions
- Financial Statements Sub-Committee
- Abbeyfield funding
- Essential Eight Local Government Self-Assessment
- 2024 JLT Cyber Risk Report
- ICT report
- Insurance – Statewide presentation
- Statewide Mutual – CIP Program Report
- Asset Insurance Schedule Review
- ARIC Charter Annual Review
- External reports of interest – Audit Office of NSW report on Road Asset Management in Local Government
- Proposed meeting dates for 2025
- Land sales and acquisitions register update (closed session)

All information and documents pertaining to the Committee are confidential, with the exception of the minutes. If Council wishes to receive further information in relation to any of the agenda items, the request needs to be formalised through a Council resolution. The resolution and release of information must be considered and determined by the Chair of the ARIC.

Attachments

Attachment 1 Draft Minutes ARIC 9 December 2024 (*Under Separate Cover*)



14.1 Questions With Notice - Bus Shelter Program (Ref: ; Author: Ryan/Ison)

File Reference: 29 January 2025 Council Reports

Recommendation

That the report be received for information.

Report

Questions regarding bus shelters were received from Cr Willis on 18 November 2024 with responses provided at the 18 December 2024 Council meeting. The following further question was received at that meeting:

What are the locations of the proposed 16 new bus shelters to be installed under the CPTIGS grant?

The following is a list of locations for new bus shelters to be installed in 2024/25. Additional information of the shelter type and colour is also provided. The program is due for completion by 30 June 2025.

CPTIGS Application Status - Approved

No	Location	Type	Colour	Comment
1	Talpa Road, Googong	A	12	
2	Ellendon Street, Bungendore	B	9	
3	Trucking Yard Lane, Bungendore	B	9	
4	53 McCusker Drive, Bungendore	B	9	Pending stakeholder consultation
5	Gorman Drive, Googong	C	15	
6	Wickerslack Lane, Googong	B	9	
7	57 Gibraltar Street, Bungendore	B	9	
8	Cnr Captains Flat/Widgiewa Roads, Carwoola			Revised priority, under review
9	London Bridge Road, Burra			Revised priority, under review
10	Gorman Drive, Googong (2)	C	15	
11	178 Macs Reef Road, Bywong			Unsuitable site, under review
12	Captains Flat Road (Near Beverley Hills Road)			Unsuitable site, under review

14.1 Questions With Notice - Bus Shelter Program (Ref: ; Author: Ryan/Ison)
(Continued)

No	Location	Type	Colour	Comment
13	Wanna Wanna Road, Carwoola	B	9	
14	36-38 Gabriel Avenue, Jerrabomberra	A	12	
15	92 Barracks Flat Drive, Karabar	A	12	
16	258 Norton Road, Wamboin	B	9	Pending CDC Buses consultation

CPTIGS Application Status - New – Subject to Approval

No	Location	Type	Colour	Comment
17	Beltana Avenue, Googong	C	15	New proposed site, under review
18	Ellendon Street, Bungendore (near Finch Street)	C	9	New proposed site, under review

Type A (or similar) – Curved Roof



14.1 Questions With Notice - Bus Shelter Program (Ref: ; Author: Ryan/Ison)
(Continued)

Type B (or similar) – Pitched Roof



Type C (or similar) – Skillion Roof



14.1 Questions With Notice - Bus Shelter Program (Ref: ; Author: Ryan/Ison)
(Continued)

Colours



Attachments

Nil

QUESTIONS WITH NOTICE

14.2 Questions With Notice - Bungendore Lead Contamination Works (Ref: ;
Author: Ryan/Ison)

File Reference: 29 January 2025 Council Reports

Recommendation

That the report be received for information.

The following questions were submitted by Cr Willis on 21 January 2025. Responses will be provided at the 12 or 26 February Council meeting.

1. **Has Transport for NSW contacted QPRC about planning for the following activities?**
 - a. **A detailed site investigation of lead contamination along the Bungendore rail corridor, due to start in February 2025?**
 - b. **Installation of dust monitors on residential properties in Bungendore as part of the investigation?**
 - c. **A detailed site investigation of the rail corridor between Bungendore and Captains Flat to determine the extent of lead contamination and what remediation action should be taken?**

2. **Does QPRC have any information it can share with the Bungendore community about planning for these activities including when a community information session will be held in Bungendore?**

Attachments

Nil

QUESTIONS WITH NOTICE

14.3 Questions With Notice - Proposed Car Park off Wallace Street, Braidwood
(Ref: ; Author: Ryan/Ison)

File Reference: 29 January 2025 Council Reports

Recommendation

That the report be received for information.

Report

The following question was submitted by Cr Waterhouse on 22 January 2025. Responses will be provided at the 12 or 26 February 2025 Council meetings.

- 1. What progress has been made in regard to the planned and funded car park on what is generally called the 'Old D&S site' Wallace Street in Braidwood?**

Attachments

Nil

QUESTIONS WITH NOTICE

14.4 Questions With Notice - Nerriga Road, Braidwood (Ref: ; Author: Ryan/Ison)

File Reference: 29 January 2025 Council Reports

Recommendation

That the report be received for information.

Report

The following questions were submitted by Cr Waterhouse on 22 January 2025. Responses will be provided at the 12 or 26 February 2025 Council meeting.

- 1. What progress has been made on the upgrading of gravel portion of Nerriga Road?**
- 2. What plans are there for the repair/ restoration of the dilapidated portions of Nerriga Road from the edge of Braidwood to the Durran Durra incline? Is funding available for this?**

Attachments

Nil

15 NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the “confidential” business paper which has been circulated to Councillors.

The *Local Government Act, 1993* requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the *Local Government Act, 1993*.

Recommendation

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 RFT 2024-78 Supply and Installation of Road Safety Barrier Systems - Tender Evaluation

Item 16.1 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Deed of Agreement Minister Education and Early Learning: Bungendore Properties Reinstatement

Item 16.2 is confidential in accordance with s10(A) (e) of the Local Government Act 1993 because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.3 Restart NSW Fund: RNSW1934 – South Jerrabomberra Innovation Precinct Notice of Project Financial and Scope Management Audit

Item 16.3 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.