



Ordinary Meeting of Council

26 June 2024

**UNDER SEPARATE COVER
ATTACHMENTS**

ITEMS 11.1 AND 11.2

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

ATTACHMENTS – 26 June 2024 Page i

Item 11.1	Heritage Advisory Committee Meeting 30 May 2024	
	<i>Attachment 1 Heritage Committee Minutes - 30 May 2024</i>	2
Item 11.2	Local Traffic Committee Meeting - 4 June 2024	
	<i>Attachment 1 LTC Meeting Minutes - 4 June 2024</i>	9

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

26 JUNE 2024

ITEM 11.1 HERITAGE ADVISORY COMMITTEE MEETING 30 MAY 2024

ATTACHMENT 1 HERITAGE COMMITTEE MINUTES - 30 MAY 2024



Agenda & Minutes



Date:	30 May 2024	Time:	4:32pm 6:23pm	Venue:	Braidwood meeting room 2 – 144 Wallace Street
Chairperson:	Cr Katrina Willis			Minutes:	Kira Steele
Participants:	Cr Katrina Willis Margaret Tuckwell Andrew Riley Ann Rocca Jenifer Bird (Online) Sue Whelan OAM (Online) Ruth Ormella Tanja Hogg Amy Jarvis Nishat Falgunnee (Online – left 5:46pm) Luceille Yeomans (Online – left 5:47pm) Jacinta Toner Kira Steele			Apologies:	David Loft
Meeting Objective:	QPRC Heritage Advisory Committee Meeting				

Code of co-operation

- | | |
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| <ol style="list-style-type: none"> 1. We start on time and finish on time 2. We respect the Chair and direct all comments through the Chair 3. We all participate and contribute – everyone is given the opportunity to voice their opinions 4. We use improvement tools that enhance meeting efficiency and effectiveness | <ol style="list-style-type: none"> 5. We actively listen to what others have to say, seeking first to understand , then to be understood 6. We follow up on the actions for which we are assigned responsibility and complete them on time 7. We give and receive open and honest feedback in a constructive manner 8. We use data to make decisions (whenever possible) |
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No.	Item	Details	Who	Notes
1	Apologies	David Loft	Chair	David had issues with the online link

2	Declaration of conflict of interest	Cr Katrina Willis – declared a conflict of interest with item 4 - 1 Crest Road Queanbeyan. Non-pecuniary, less than significant, as convener of the group managing the nearby community garden on council property.	Chair	Cr Willis will step out of the room when item 4 arises. Ruth Ormella will Chair for item 4.
3	Confirmation of minutes from meeting held 4 April 2024	Recommendation Andrew/Ann	Committee	
4	DA.2024.0034 – Proposed demolition - 1 Crest Road Crestwood (101 Henderson Road)	<p>QPRC Town Planner Nishat provided the Committee with detail regarding the proposed demolition of a locally listed, former railway workers cottage.</p> <p>The committee discussed the proposed demolition and asked if there had been some formal builders' advice to reflect the state of the dwelling and if plans had been submitted for the replacement of the cottage.</p> <p>The committee made the following Recommendations RO confirmed everyone agreed with the below.</p> <p>Recommendation: That an independent written builder's report is provided by the applicant and that plans for the replacement cottage are provided prior to demolition.</p>	Nishat Falgunee	<p>Cr Katrina Willis left the room at 4:35pm</p> <p>Cr Katrina Willis returned to the room 4:47pm</p>



5	DA.2023.0544 – Proposed subdivision - 119 Wallace street Braidwood	<p>The committee was provided with detail of the proposed subdivision of 119 Wallace Street. The committee discussed what size the proposed lots would be after subdivision, the large Elm tree that would be impacted by the subdivision and whether there had been any advice sought. The Heritage advisor questioned if the subdivision would impact on the town’s Georgian layout.</p> <p>Defer recommendations until the committee can be provided with the Heritage advisors assessment of the Conservation Management Plan and QPRC staff have prepared a Tree report for the site.</p> <p>Margaret/Andrew</p>	Luceille Yeomans	<p>Luceille to provide proposed lots sizes after subdivision.</p> <p>QPRC staff to prepare a tree report for the site.</p>
6	DA.2024.0064 – Additions and alterations to a commercial building and proposed demolition of a Heritage item - 164 Monaro Street Queanbeyan	<p>The committee heard the plans for additions and alterations to 164 Monaro Street provided by Acting Manager of Development Support Jacinta Toner.</p> <p>The committee had concerns with the development application in its current form for the following reasons:</p> <ol style="list-style-type: none"> 1. Lack of activation on Monaro Street with the main entry to the proposed building at the rear. 2. The proposed demolition of the 4 storey building (Lawrence House) in the vicinity (142 	Jacinta Toner	Amy Jarvis – to provide some points for the applicant to consider with regards to the streetscape.



		<p>Monaro) and its Heritage value and contribution.</p> <p>3. The lack of information and assessment on the Heritage aspects of the internal areas of the proposed building for demolition</p> <p>4. The parapets are disconnected and do not read as having a positive impact on the street scape and don't respect the historic retail use of the town centre.</p> <p>The Committee recommended unanimously that the applicant be requested to:</p> <ul style="list-style-type: none"> - Review the exit / entry on Monaro St - Provide an assessment of the heritage values of Lawrence House - Provide a heritage assessment of the buildings proposed to be demolished, in particular their internal fabric. 		
7	Development - 25 Campbell Street Queanbeyan.	<p>The Committee requested a brief on this development, which was provided by QPRC's Acting Manager of Development. This was a vacant lot with the remains of old footings, in a conservation area, which had not been reviewed by the committee. This DA was referred to the previous Heritage advisor as per previous workflow</p>	Jacinta Toner	<p>Ruth advised that when an item is referred to Council's heritage adviser, staff will be able to identify DAs that need to be referred to the committee.</p> <p>The committee noted that with meetings 6 weekly if the team required a more frequent schedule to allow DA's to be reviewed it could be considered.</p>



		processes, which had since been updated.		
8	How QPRC will manage conflicts of interest with the new Heritage advisory service.	Philip Leeson Architects (PLA) have engaged more than one person to provide the Heritage Advisory Service to QPRC, which allows the consultants who work from different teams to provide a variety of experience to suit Council's needs. The Heritage Advisor (Amy Jarvis) provided comment that PLA have measures in place to ensure that internal conflicts of interest are managed accordingly.	Ruth Ormella	
9	Works at St Joseph's Convent 52 – 54 Turallo Terrace Bungendore.	QPRC's Acting Manager of Development Jacinta Toner provided detail to the committee regarding works at St Joseph's. This application had been reviewed by the previous Heritage advisor who had supported the application as most of the works were internal. JT noted that this should have come to the HAC and was confident that the decision was appropriate however acknowledges that this is not in line with the updated process.	Jacinta Toner	This item was raised out of session – a committee member had noticed scaffolding around the top of the building and questioned if the committee had reviewed the proposed works. Andrew Riley – shared concerns over the protection of Heritage items in Bungendore.
10	Update on the Heritage NSW – 15-year Management review of Braidwood and Its Setting' State heritage register listing	Draft report has been sent to Heritage NSW and will go on exhibition for community, stakeholders, and Councils feedback. Date to be advised.	Tanja Hogg	HAC to be notified when it goes on exhibition.
11	Update on options for distributing the attachments for agenda items	Kira shared with the committee that OneDrive is QPRCs only approved	Kira Steele	KS to ensure agenda is sent 7 days prior to meeting and to provide one hard



		electronic method of sharing information.		copy of the Attachments at each HAC meeting for members to view.
12	Heritage Award 2024 event and winners	The committee were provided with a power point presentation of the award winners.	Chair	<p>Cr Willis commented that all the recipients were pleased with their awards. During the ceremony it was hard to hear because of the traffic going past – next time we could consider a different location on site. HAC to have a role in the process of selecting the winners for next year’s event. Kira to email extra photos of the process for Willeroo house.</p> <p>Ruth mentioned that Council staff are exploring ways to expand the potential pool of award nominations.</p>

No.	Actions and Agreements	Who	When	Completed
1	DA.2023.0544 – Proposed subdivision - 119 Wallace street Braidwood – Staff to prepare a tree report for the site. Heritage advisor to provide an assessment of the Conservation Management Plan. Luceille to provide the committee with lot sizes after subdivision.	QPRC staff and Amy Jarvis	27 June 2024	
2	DA.2024.0064 – Additions and alterations to a commercial building and proposed demolition of a Heritage item - 164 Monaro Street Queanbeyan – Heritage advisor to prepare points for the applicant to consider with regards to the street scape.	Amy Jarvis	27 June 2024	
3	Staff to email additional photos of Willeroo.	Kira Steele	27 June 2024	

Next Meeting:	27 June 2024	Time:	4:30pm	Venue:	QCCP 257 Crawford Street Queanbeyan – Braidwood meeting room.
Items for next meeting	<ul style="list-style-type: none"> - Request for update on Furlong House - Regional Planning Panel dates for the Rutledge Street when known 				



QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

26 JUNE 2024

ITEM 11.2 LOCAL TRAFFIC COMMITTEE MEETING - 4 JUNE 2024

ATTACHMENT 1 LTC MEETING MINUTES - 4 JUNE 2024



Local Traffic Committee Meeting Minutes – 4 June 2024

Present: Phil Hansen (QPRC – Chair), Cr Esma Livermore (QPRC Representative), Dion Toole (QPRC Facilities), Mel Lausz (TfNSW), Indigo Braeder (MoP – Steve Whan Office), Sgt Rob Tapply (NSW Police), Jacky Woolhouse (QPRC – Road Safety Officer), Mel Aitchison (QPRC Events), Brooke Greer (QPRC minutes), Hamad Abro (QPRC) Amul Gaire (QPRC).

1. Acknowledgement of Country – Phil Hansen

The Committee Recommends:

2. Apologies

NIL

3. Confirmation of Report of Previous Meeting

Confirmed.

4. Business Arising from Previous Minutes

NIL

5. Business Items

a) LTC 14/2024 - Event: 2024 Christmas in July Markets

NSW Police – No Objections
TfNSW – No Objections
QPRC Representative – No Comments
MoP Representative – No Objections

Resolution – Unanimous Support

b) LTC 15/2024 - Event: 2024 Queanbeyan Country Muster

TfNSW – Not supported in current format
NSW Police – Not supported in current format
MoP Representative – Not supported in current format
QPRC Representative – Not supported

Resolution – Unanimous Decline

OFFICES
144 Wallace St, Braidwood
10 Majara St, Bungendore
256 Crawford St, Queanbeyan

POSTAL
PO Box 90, Queanbeyan NSW 2620

PHONE
P: 1300 735 025

EMAIL/WEB
W: www.qprc.nsw.gov.au
E: council@qprc.nsw.gov.au

ABN 95 933 070 982

c) LTC 16/2024 - Event: 2024 Bungendore Rodeo

NSW Police – Not supported, additional information required
TfNSW – Not supported
MoP Representative – Not supported
QPRC Representative – Not supported

Resolution – Unanimous Decline

d) LTC 17/2024 - Event: 2025 Googfest

NSW Police – No Objections – Parking enforcement to occur, update TMP with correct dates
TfNSW – No Objections
MoP Representative – No Objections
QPRC Representative – No Objections
QPRC Events - TMP to be updated to show current plans

Resolution – Unanimous Support

e) LTC 18/2024 - Traffic Control Devices & Pavement Marking – Newington Road Subdivision

NSW Police – No objections
TfNSW – No objections
MoP Representative – No objections
QPRC Representative – No objections

Resolution – Unanimous Support

f) LTC 19/2024 - Traffic Control Devices & Pavement Marking – Tralee Estate 1

NSW Police – No objections
TfNSW – No objections
QPRC Representative – No objections
MoP Representative – No objections

Resolution – Unanimous Support

g) LTC 20/2024 - Traffic Control Devices – 11 Buttle Street Queanbeyan

NSW Police – No objections
TfNSW – No objections
QPRC Representative – No objections
MoP Representative – No objections

Resolution – Unanimous Support

h) LTC 21/2024 - Traffic Control Devices – 25 Wanna Wanna Road, Carwoola

NSW Police – No objections
TfNSW – No Objections - Road environment not conducive to 50km limit. Development compliant to 80km, submission to TfNSW required for speed limit.
MoP Representative – No objections
QPRC Representative – No objections

Resolution – Unanimous Support

6. General Business

TfNSW – Requested feedback regarding Reconciliation Walk
QPRC – Formal briefing for 2024 Reconciliation Walk to be provided
TfNSW – Request to change time of LTC to reflect mid-morning start. No objections, next meeting to commence at 10:00am

Meeting Closed:

1:14pm

Next Meeting:

6 August 2024